

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
September 14, 2021
1:00 pm
**** via GoToMeeting**

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES/NOTES
1. Council Committee Meeting Minutes
 - August 28, 2021
 2. Council Meeting Minutes
 - August 28, 2021
- D. BUSINESS ARISING FROM THE MINUTES
- a) Long Term Support for SASCI's Community Grant Specialist – SASCI Request
- E. UNFINISHED BUSINESS
- a) Policy C-AES-001 License of Occupation
 - Previously reviewed by Council and ASB
 - b) Road Closure Request – SW 13-7-3 W5M
 - Tabled from August 24, 2021 – requires tabling motion to move to September 28, 2021 meeting
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
1. Councillor Quentin Stevick – Division 1
 - a) Chinook Arch Board Report – August 5, 2021
 2. Councillor Rick Lemire – Division 2
 3. Councillor Bev Everts– Division 3
 - a) Castle Mountain Community Association AGM - October 2, 2021
 - b) Agricultural Service Board Minutes – June 16, 2021
 - c) CMCA Lifeline Magazine
 4. Reeve Brian Hammond - Division 4
 5. Councillor Terry Yagos – Division 5
- G. ADMINISTRATION REPORTS
1. Operations
 - a) Operations Report
 - Report from Administration and Public Works dated September 9, 2021
 - Call Log
 2. Finance
 3. Planning and Development
 - a) AES Monthly Reports
 - Report for August
 - Report for September
 - b) AES Vereris Intelli-Spray Weed Sprayer Purchase Timing
 - Report from Director of Planning and Community Development, dated September 9, 2021
 - c) Direct Control Development Permit Application 2021-58
 - Report from Director of Planning and Community Development, dated September 9, 2021
 4. Municipal
 - a) Chief Administrative Officer Report
 - Report from CAO, dated September 9, 2021

H. CORRESPONDENCE

1. For Action

- a) September Meeting Details and Agenda Package
 - Foothills Little Bow
- b) Request for Letter of Support for the Legalization of Harvest preserves
 - Alberta Elk Commission
- c) Information Circular – Cervid Harvesting Preserves
 - Alberta Fish and Game Association
- d) Pincher Creek Emergency Services Funding Formula
 - Letter from Town of Pincher Creek

2. For Information

- a) Bank Swallow Recovery Strategy Feedback
 - Letter from Rural Municipalities of Alberta (RMA)
- b) Provincial Policing Letter of Support
 - Village of Elnora
- c) Blowdown Notification
 - TC Energy

I. NEW BUSINESS

J. CLOSED MEETING SESSION

K. ADJOURNMENT

MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, August 24, 2021 9:00 am

Present: Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos, and Quentin Stevick.

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Public Works Superintendent Eric Blanchard, Director of Finance Meghan Dobie, Brendan Schlossberger and Executive Assistant Jessica McClelland.

Absent: Councillor Bev Everts

Reeve Brian Hammond called the meeting to order, the time being 9:00am.

1. Approval of Agenda

Councillor Rick Lemire

Moved that the agenda for August 24, 2021 be approved as presented.

Carried

2. Capital Budget 2022

Department heads presented the draft Capital Budget for 2022. Capital Budget will be formally approved once Operational Budget has been presented.

4. Adjournment

Councillor Rick Lemire

Moved that the Committee Meeting adjourn, the time being 11:40 am.

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
AUGUST 24, 2021

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, August 24, 2021, at 1:00 pm, in the Council Chambers located at 1037 Herron Ave.

PRESENT Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos, Quentin Stevick and Bev Everts (via conference call).

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order the time being 1:00 pm.

A. PUBLIC HEARING – BYLAW 1331-21

In order to receive public input on proposed Bylaw No. 1331-21, a Public Hearing, conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Tuesday, August 24, 2021.

1. Call Public Hearing to Order

Reeve Hammond called the Public Hearing to order, the time being 1:00 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the Municipal Government Act. This Public Hearing was advertised in the Shootin the Breeze on August 4 and August 18, as well as the MD website and MD Social Media pages.

3. Purpose of the Hearing

The purpose of Bylaw No. 1331-21 is to close to public travel and creating title to and disposing of land described as:

EXTRA ROAD AREA 'A', PLAN ---- ---
 CONTAINING 0.164 HECTARES (0.41 ACRES) MORE OR LESS
 EXCEPTING THEREOUT ALL MINES AND MINERALS

4. Overview of Bylaw 1331-21

Director of Development and Community Services Roland Milligan gave an overview of Bylaw 1331-21

5. Presentations:

VERBAL:

Reeve Hammond asked if anyone in the audience wished to make a statement, none wanted to speak.

WRITTEN:

Reeve Hammond asked if any written submission had been received, none had been received.

6. Closing Comments

Reeve Hammond asked if Council has any further questions, there were no further questions.

7. Adjournment from Public Hearing

Councillor Terry Yagos closed the Public Hearing the time being 1:02 pm.

B. ADOPTION OF AGENDA

Councillor Quentin Stevick

21/321

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 August 24, 2021

Moved that the Council Agenda for August 24, 2021 be approved as presented.

Carried

B. DELEGATIONS

SASCI

Members with SASCI (Southwest Alberta Sustainable Communities Initiative) attended the meeting at this time to discuss the possibility of long term support for the Community Grant Specialist. President Dan Crawford and Grant Writer Liza Dawber attended to speak to this project and provide background. SASCI is currently asking both the Town and the MD for support for the Grant Specialist at a cost of \$11.25 per capita, per year. For the MD, this would be based on the 2016 federal census of 2,965, for a total ask of \$33,356.25 per year.

Council will discuss at the Council meeting of September 14, 2021.

C. MINUTES

1. Committee Meeting Minutes

Councillor Quentin Stevick 21/322

Moved that the Minutes of the Committee Meeting on July 13, 2021 be amended to include the words “and be provided for the public”,

AND THAT the minutes be approved as amended.

Carried

2. Council Meeting Minutes

Councillor Bev Everts 21/323

Moved that the Minutes of the Council Meeting on July 13, 2021 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
2. Councillor Rick Lemire – Division 2
 - a) Alberta Southwest
 - b) EAC
 - c) Beaver Mines Public Meeting
3. Councillor Bev Everts– Division 3
 - a) Beaver Mines Public Meeting
 - b) Upcoming Huckleberry Festival at Castle Mountain
4. Reeve Brian Hammond - Division 4
 - a) Crowsnest Pincher Creek Landfill
 - b) Heritage Acres – Grand Opening Blacksmith Shop
5. Councillor Terry Yagos – Division 5
 - a) Lundbreck Citizens Council
 - b) Alberta Southwest

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 August 24, 2021

Councillor Terry Yagos 21/324

Moved to accept the Committee Reports and information.

Carried

Public Works Superintendent Eric Blanchard attended the meeting at this time to discuss the call logs.

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Call Log

Councillor Quentin Stevick 21/325

Moved that Council receive the Operations report, which includes the call log, for the period July 13, 2021 to August 24, 2021 is received as information.

Carried

2. Finance

a) Wastewater Line Flushing

Councillor Rick Lemire 21/326

Moved that Council approve an additional \$18,280 in funds for line flushing, with the said funds coming from the Water and Wastewater Infrastructure Reserve.

Carried

3. Development and Community Services

a) Agricultural Environmental Services Monthly Report

Councillor Quentin Stevick 21/327

Moved that the Environmental Services Monthly Report for July and August 2021 be received as information.

Carried

b) 2021 Quarter 1 – Crowsnest Pass RCMP

Councillor Terry Yagos 21/328

Moved that Council accept the update from the Crowsnest RCMP as information, including:

- Body Worn Camera & Digital Evidence Management System
- Community Policing Report
- Provincial Policing Report

Carried

c) Municipal Development Plan Update, Bylaw No. 1330-21

Councillor Quentin Stevick 21/329

Moved that Council give Bylaw 1330-21, being the Municipal Development Plan, first reading;

AND THAT the required Public Hearing be scheduled for September 28, 2021 at 1:00 pm;

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 August 24, 2021

AND FURTHER THAT a Public Engagement Session be scheduled for September 23, 2021 at 6:00pm.

Carried

d) Road Closure for Lease Purposes, Bylaw No. 1332-21

Councillor Quentin Stevick 21/330

Moved that Council give first reading to Road Closure Bylaw 1332-21, for the purpose of closing for lease purposes, that portion of undeveloped Roan Plan 3299BZ within the E ½ 25-9-1 W5M;

AND THAT the required public hearing be scheduled for September 28, 2021 at 1:00 pm.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Rick Lemire 21/331

Moved that Council receive for information, the Chief Administrative Officer's report for the period of July 13, 2021 to August 24, 2021.

Carried

H. CORRESPONDENCE

1. For Action

a) Engagement Sessions on the Libraries Act Legislation and Red Tape Reduction

Councillor Terry Yagos 21/332

Moved that the invitation to the Engagement Sessions on the Libraries Act Legislation and Red Tape Reduction, be received as information.

Carried

b) Election Services Agreement with Livingstone Range School Division

Councillor Quentin Stevick 21/333

Moved that the Election Services Agreement with Livingstone Range School Division be approved for the 2022 Election.

Carried

c) Meeting Request for Fall RMA Convention

Discussion took place regarding Fall RMA Convention, the CAO was directed to draft a response to the meeting request.

d) Call for Resolutions (Foothills Little Bow)

Council discussed a need to send a resolution to Foothills Little Bow, and declined at this time.

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 August 24, 2021

2. For Information

Councillor Quentin Stevick

21/334

Moved that the following be received as information:

- a) Housing Management Body (HMB) and Municipality Relationship
 - information sheet sent from Alberta Seniors and Housing
- b) Oldman River Basin Water Allocation Order Letter
 - Follow up letter from MD of Ranchland
- c) Bill C-21 – Changes to the Criminal Code and the Firearms Act
 - Letter from County of Vermilion River
 - Letter from Municipality of Crowsnest Pass
- d) Helicopter Emergency Medical Services
 - Information from RMA
- e) Support for National Suicide Prevention Hotline
 - Town of Pincher Creek Resolution
- f) Code of Conduct
 - Letter from Town of Claresholm to Honourable Ric McIver
- g) RCMP Retroactive Pay
 - Letter from Town of Claresholm to Premier Jason Kenney
- h) Provincial Education Requisition Credit Program
 - Letter regarding application
- i) Alberta Police Interim Advisory Board Information
- j) Cancellation of Household Hazardous Waste Funding
 - Letter from Town of Rocky Mountain House
- k) Proclamation from Village of Caroline
- l) MD of Pincher Creek Support for RCMP
 - Letter from Deputy Commissioner

Carried

I. NEW BUSINESS

J. CLOSED SESSION

Councillor Quentin Stevick

21/335

Moved that Council move in to closed session to discuss the following, the time being 3:47 pm:

- a) Road Closure Request, SW 13-7-3 W5M – FOIP Section 17
- b) Road Closure Request, SE 17-4-28 W4M – FOIP Section 17
- c) Road Closure Request, NE 9-4-28 W4M – FOIP Section 17
- d) Road Closure Request SW 31-8-1 W5M – FOIP Section 17

Carried

Councillor Rick Lemire

21/336

Moved that Council open the Council meeting to the public, the time being 4:16 pm.

Carried

- a) Road Closure Request, SW 13-7-3 W5M

Councillor Terry Yagos

21/337

Moved that the road closure request for the SW 13-7-3 W5M, be tabled pending further information.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 August 24, 2021

b) Road Closure Request, SE 17-4-28 W4M

Councillor Quentin Stevick 21/338

Moved that Council deny the applicant’s request, as pursuant to Policy 123 Purchase, Sale and Disposal of Road Allowances, there is no clear benefit to the municipality at this time;

AND THAT the applicant be provided with the information on closing the road for lease purposes.

c) Road Closure Request, NE 9-4-28 W4M

Councillor Rick Lemire 21/339

Moved that Council deny the applicant’s request, as pursuant to Policy 123 Purchase, Sale and Disposal of Road Allowances, there is no clear benefit to the municipality at this time;

Carried

d) Road Closure Request SW 31-8-1 W5M

Councillor Quentin Stevick 21/340

Moved that Council deny the applicant’s request, as pursuant to Policy 123 Purchase, Sale and Disposal of Road Allowances, there is no clear benefit to the municipality at this time;

AND THAT the applicant be provided with the information required in order to develop the access from the north.

K. ADJOURNMENT

Councillor Terry Yagos 21/341

Moved that Council adjourn the meeting, the time being 4:19 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Long Term Support for SASCI's Community Grant Specialist

A proposal from the Southwest Alberta Sustainable Community Initiative (SASCI)

Presentation to M.D. of Pincher Creek Council

Dan Crawford, SASCI Director and volunteer

August 24, 2021

Brief History of the Community Grant Specialist

- **Challenge:** Growing difficulty for community service organizations to secure funds for projects and operations (fewer people must spend more time to apply for smaller pools of grant funding)
- **Opportunity:** Ms. Liza Dawber, Grant Specialist
- **Initiative:** Pincher Creek Community Development Initiative, established 2018 as SASCI Agent
- **Objective:** Establish permanent full-time position for a Community Grant Specialist to serve the Town and M.D. of Pincher Creek, sustained by revenues generated from services delivered
- **Initial investment:** Town and M.D. of Pincher Creek (2018-2019), Community organizations
- **Business model:** Charge small commissions on all funds secured with help of Grant Specialist
- **Transition:** SASCI and PCCDI merge 2019, SASCI takes on funding and governing of the Grant Specialist
- **Adaptation:** SASCI establishes BRIDGEBuilder initiative to support Grant Specialist.

Successes

- Grant Specialist has helped local community organizations secure \$1.2 million of grant funding since May 2018, including \$187,792 of COVID-specific funding
- Grant Specialist has assisted with grant applications totaling \$5.8 million, with applications totaling \$1.8 million still awaiting decisions from funders
- Grant Specialist actively engages local community organizations to track funding needs and identify opportunities for strategic collaboration
- Grant Specialist mentors local community leaders in identifying and leveraging sources of funding to support projects and operations (examples)
- Grant Specialist supports local governments in improving the efficiency and effectiveness of their Joint Council community investment program

Challenges

- The initial business model for the Grant Specialist position proved untenable because of funder ethical constraints (no commissions for fundraisers)
- COVID has shifted public and philanthropic investment priorities towards meeting acute and immediate needs, at the expense of funding longer-term needs and strategic initiatives like SASCI's BRIDGEBuilder Initiative
- All sources of project funding that could be leveraged to support the Grant Specialist position by way of SASCI's BRIDGEBuilder Initiative have now been fully exploited, and will not continue to invest in the same initiative
- SASCI has no solution in place to fund the Grant Specialist position from January 2022 onward

Proposed Solution


- The Town of Pincher Creek (pop. 3,642) and M.D. of Pincher Creek (pop. 2,965) have combined population of 6,607 based on the 2016 federal census.
- Supporting the Grant Specialist has cost \$11.35 per capita per year (\$75,000)
- ROI to our communities has averaged \$60.00 per capita per year in terms of funds raised with the help of the Grant Specialist (\$1.2 million over 38 months)
- The most sustainable long-term solution for funding the Grant Specialist position is to fund it through our local government(s)
- This is also the most *reasonable* solution, given the Grant Specialist's track record of generating ROI for our communities.

Request

- SASCI requests that the Town of Pincher Creek and Municipal District of Pincher Creek fully and jointly fund its Community Grant Specialist position through their respective annual operating budgets starting in January of 2022.
- We appreciate this opportunity to present our proposal, and welcome your questions.

Recommendation to Council

Ea


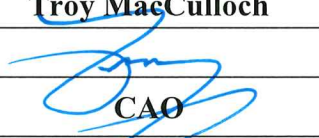
TITLE: UPDATE TO POLICY <i>C-AES-001 LICENSE OF OCCUPATION</i>	
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PREPARED BY: Roland Milligan	DATE: July 7, 2021
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DEPARTMENT: Planning and Development

			ATTACHMENTS: 1. Policy No. C-AES-001
Department Supervisor		Date	

APPROVALS:

<u>Roland Milligan</u>  Department Director	2021/07/07 Date	<u>Troy MacCulloch</u>  CAO	07 July, 2021 Date
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RECOMMENDATION:

That Council amend Policy No. C-AES-001 License of Occupation to address the issue of license validity after the consenting landowner changes.

BACKGROUND:

The MD established Policy No. C-AES-001 (*Attachment No. 1*) for the purpose of establishing a fair and consistent policy for the use and occupation of undeveloped road allowances in the MD of Pincher Creek pursuant to Licences of Occupation (LOC) with adjacent landowners. To be used for agriculture purposes, grazing or crops.

One of the main foundations of the policy, is to ensure that the adjacent landowners are aware and have consented to the LOC.

In the past few months, the MD has received some calls about the use of road allowances adjacent to parcels that have recently changed ownership, with the new owner enquiring about the continued use by the neighbour.

In appendix B, Section 7, states:

7. Your new License of Occupation will remain in effect, provided that applicable fees are paid, as well as providing notice to the MD of Pincher Creek when circumstances change with respect to the License of Occupation (i.e. change of ownership, no longer require the use of the road allowance, etc.).

Change of ownership is addressed but only in the case of the license holder. There is no mention in the policy about the status of the adjacent landowner that originally consented to the LOC.

Recommendation to Council

It is being proposed that the policy be amended to address this situation. A simple amendment to the wording of Section 7, to include the phrase of "*either the Lessee or the consenting adjacent landowner*" would be sufficient.

As this is an Agriculture and Environmental Services policy, Council may wish to place it in front of the Agricultural Service Board for comment prior to finalizing any amendments.,

FINANCIAL IMPLICATIONS:



M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-AES-001

TITLE: LICENSE OF OCCUPATION

Approved by Council
Revised by Council
Revised by Council

Date: April 28, 2009
Date: October 13, 2015
Date: September 22, 2020

PURPOSE OF POLICY

The purpose of this policy is to establish a fair and consistent policy for the use and occupation of undeveloped road allowances in the MD of Pincher Creek pursuant to Licences of Occupation with adjacent landowners.

POLICY STATEMENT

The MD of Pincher Creek Council recognizes that there are some benefits derived from agricultural pursuits on undeveloped road allowances.

DEFINITIONS

1. For the purpose of this policy, the following definitions shall apply:
 - a. “MD” shall mean and refer to the Municipal District of Pincher Creek No. 9.

FEES

Fees are established per half mile or portion thereof, as per Policy C-FIN-529 – Fees and Charges.

CONDITIONS

Municipal road allowances, not presently required for road construction, may be leased under a “license of occupation”, Appendix B, by the landowner or interested party for agricultural use provided that where the road allowance borders two or more landowners, the applicant has approval of bordering landowner(s) prior to application, Appendix A.

Brian Hammond
Reeve

Troy A. MacCulloch
Chief Administrative Officer

Appendix A
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
APPLICATION FOR LICENSE OF OCCUPATION

Date: _____

I/We _____ of _____
Print Address

Hereby apply for a permit to occupy:

a) The following described road allowance

b) The property described as follows:

for _____ purposes.

I control the following lands:

Portion Section Township Range Meridian

I/WE have reached an agreement with the occupants of lands adjoining said road allowance/property as to the erection and maintenance of line fences adjoining said road allowance. I/WE agree to be bound by the terms and conditions to the attached License of Occupation form. I/WE have included the prescribed fee established per half mile or portion thereof, as per Policy C-FIN-529 – Fees and Charges for this calendar year.

SIGNATURE OF APPLICANT: _____

CONSENT OF ADJOINING OWNER OR OCCUPANT

I/We _____ hereby consent to the granting of a permit to
_____ to occupy the above described road
allowance/property.

Signature

Print

This information is being collected under the authority of the Municipal Government Act, Part 3; Division 2; and the Freedom of Information and Protection of Privacy Act and will be used to issue a License of Occupation. If you have any questions about the collection of this information contact 403-627-3130.

Appendix B

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

LICENSE OF OCCUPATION

Date: _____

Between the Municipal District of Pincher Creek No. 9 (the Lessor) and _____
(the Lessee).

In consideration of the receipt of a license fee as established per half mile or portion thereof, as per Policy C-FIN-529 – Fees and Charges and subject to the terms and conditions stated below, the Lessor hereby grants a license of occupation to the Lessee on the following described road allowance(s):

_____ for agricultural purposes (e.g. livestock grazing or crop production) .

Terms and Conditions:

1. The Lessee hereby indemnifies and holds harmless the Lessor from any and all claims or causes of action, including personal injury, death, or property damage brought by the Lessee or his/her agent that may arise or result from or in connection with the Lessee’s use of the leased land under this license. Without restricting the generality of the foregoing, the Lessee indemnifies and holds harmless the Lessor from any and all claims that may arise as a result of use of the leased land by the Lessee for grazing of livestock.
2. The Lessee shall obtain general public liability insurance of not less than two million (\$2,000,000) dollars for claims brought as a result of personal injury, death, or property damage, occasioned as a result of the use of the road allowance by third parties, provided that such use was authorized by the Lessee and occasioned by or in connection with actions or responsibilities, including the grazing of livestock, of the Lessee.
3. The Lessee shall be responsible for managing and control of noxious and other weeds on the leased lands caused by or in connection with the Lessee’s use of the leased lands.
4. The Lessee shall be responsible for prevention and repair of any erosion to soil or waterways caused by or in connection with the Lessee’s use of the leased lands.
5. The Lessee may erect and maintain fences or other structures reasonably required in connection with their use of the leased lands under this license, provided that such fences or structures shall not unreasonably impede or prevent legal access by the public and are approved in advance.
6. The Lessee shall not prohibit or unreasonably restrict public access and passage over the road allowance, but may from time to time impose conditions or restrictions on access and use where such conditions are temporary in nature and reasonably necessary or appropriate to the Lessee’s operations and responsibilities under this agreement. The Lessee may install a sign to indicate to the public conditions of access.

7. Your new License of Occupation will remain in effect, provided that applicable fees are paid, as well as providing notice to the MD of Pincher Creek when circumstances change with respect to the License of Occupation (i.e. change of ownership, no longer require the use of the road allowance, etc.).

8. This license may be revoked or terminated for cause by the Lessor upon three day's written notice to the Lessee, and the Lessee shall immediately cease using and remove any livestock from the road allowance, and this agreement shall be terminated. The Lessee shall have no claim in connection with rightful termination by the Lessor under this section.

Lessee

Lessee

Municipal District of Pincher Creek No. 9

Shane Poulsen, Agricultural Fieldman

To be added:
*"of either the Lessee
or the consenting
adjacent
landowner"*

BOARD REPORT



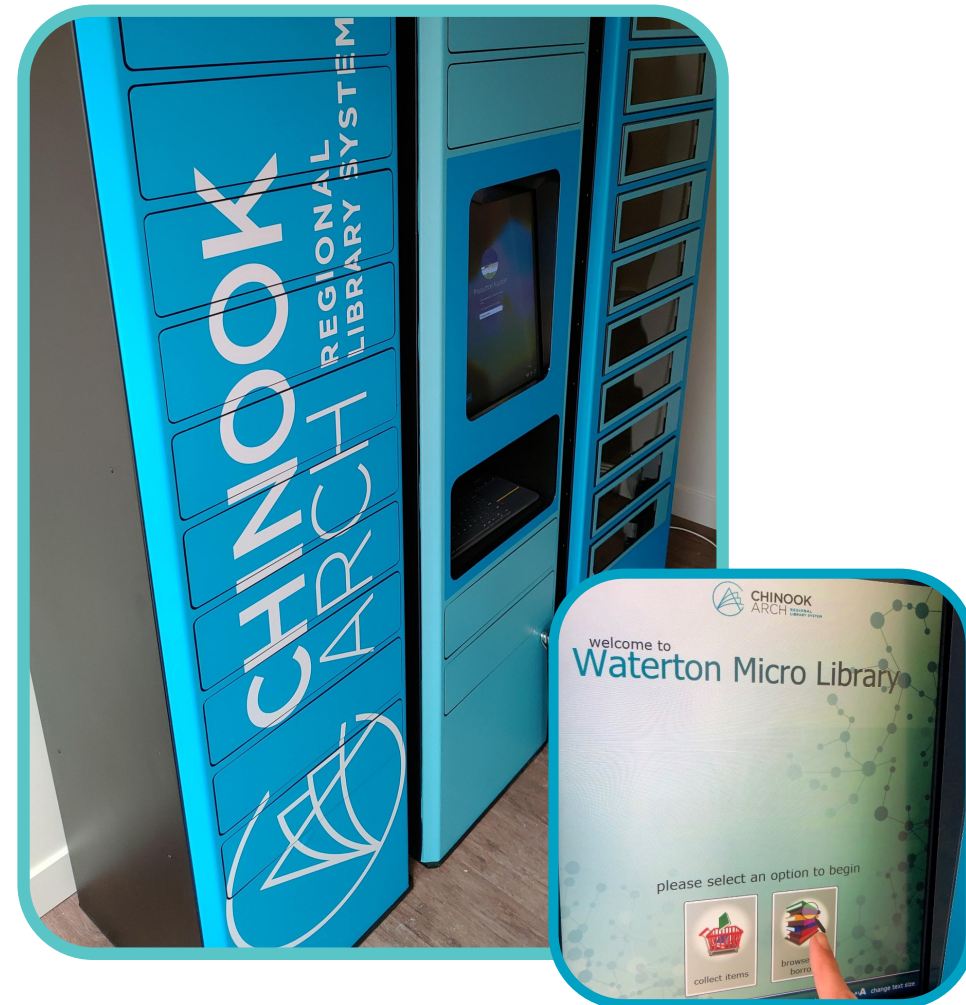
F1a
CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

Chinook Arch Library Board Meeting - August 5, 2021

Book Locker Launches in Waterton!

Thanks to support from Alberta's Community Initiatives Program (CIP), the Waterton townsite now enjoys regional library service! Although the project was delayed due to the pandemic, it was finally launched earlier this summer. The service consists of an automated locker system with a small browsing collection. It also serves as a holds pickup location, so residents, seasonal workers, and visitors can have items brought to them. Chinook Arch will deliver to Waterton on a weekly basis.

The Waterton Micro-Library is located in the south foyer of the temporary visitor's centre, at 209 Fountain Ave. Check it out next time you're in the area! Plans for a similar service on the Piikani Nation are underway.



Board Members Present

Arrowwood	Wendy Williams
Cardston	Dennis Barnes
Claresholm	Tony Hamlyn
Coaldale	Briane Simpson
Crowsnest Pass	Doreen Glavin
Glenwood	David Rolfson
Hill Spring	Suzanne French
Lethbridge	Heather Woodruff
Lethbridge County	Tory Campbell
Lomond	Marie Logan
Magrath	DeVar Dahl (Chair)
Milk River	Margaret McCanna
Milo	Christopher Northcott
Nanton	Marie Schooten
Pincher Creek	Mark Barber
Pincher Creek MD	Quentin Stevick
Raymond	Joan Harker
Taber	Joe Strojwas
Taber MD	Tamara Miyanaga
Vulcan County	Doug Logan
Warner County	Morgan Rockenbach
ID of Waterton	Lesley Little
Willow Creek MD	Maryanne Sandberg
LPL Resource Centre	Wendy Kalkan

Regrets:	
Barons	Ron Gorzitza
Fort Macleod	Jim Monteith
Picture Butte	Teresa Feist

Absent:	
Barnwell	Jane Johnson
Cardston County	Tom Nish
Champion	Trevor Wagenvoort
Coalhurst	Heather Caldwell
Coutts	Marvin Bohne
Stavely	Brydon Saunders
Stirling	Rob Edwards
Vauxhall	Kim Cawley
Vulcan	Liz Hammond
Warner	Colette Glynn
Kainai Board of Education	Linda Weasel Head

Alberta Libraries Act Up for Review

In September 2021, the Public Library Services Branch of Alberta Municipal Affairs will be seeking feedback from stakeholders on potential changes to Alberta's library legislation. Many of the proposed changes are in the areas of library governance, staffing, and reporting. Feedback from board members, municipal councillors, and other stakeholders is welcome. This initiative is part of the government's "red tape reduction" initiative.

To register for a feedback session, follow this link:

<https://extranet.gov.ab.ca/opinio6/s?s=53846>

Update on the Revised System Agreement

Due to changes in the way the Government of Alberta reports on population figures, it was necessary for the Chinook Arch Library Board to revise its System Agreement for the first time since 1992. In order for the new Agreement to take effect, it must be ratified by 2/3 of member councils representing 2/3 of the population served. As of this writing, 23 councils representing 80,673 people have approved the Agreement. To meet the threshold, 27 councils representing 139,456 people must approve the agreement.

Contact Us

Chinook Arch Regional Library System

2902 7th Avenue North

Lethbridge, AB T1H 5C6 | 403-380-1500

www.chinookarch.ca | arch@chinookarch.ca



[facebook.com/
chinook.arch7](https://facebook.com/chinook.arch7)



[@chinooklibs](https://www.instagram.com/chinooklibs)



[@chinooklibs](https://twitter.com/chinooklibs)

Policies Revised



- Services for the Print Impaired
- Capital Assets
- Employee Benefits
- Hours of Work and Overtime

From: [CMCA](#)
To: [CMCA](#)
Subject: Fwd: Documents for CMCA AGM
Date: September 8, 2021 11:20:23 AM
Attachments: [Proxy Form Attachment 1.doc](#)
[CMCA 2020-21 AGM Information Circular.docx](#)
[AGM Minutes 2020 Attachment 2.docx](#)
[2020-21 CMCA Audited Financials Attachment 3.docx](#)
[Cover Memo - 2020-21 AGM Info Circular.docx](#)

TAKE NOTICE THAT the 2021 annual general meeting (AGM) of **Castle Mountain Community Association** will be held:

Date: Saturday, October 2, 2021

Time: 10 a.m.

Place: Westcastle Room, CMR Day Lodge

We will ask all attendees to register upon entry, wear masks and respect any provincial health and social distancing recommendations in existence at the time. Masks and hand sanitizer will be available at the door.

The meeting will also be broadcast via Zoom. If you wish to join the meeting via Zoom, please indicate such by email to castlemountaincommunity@gmail.com, prior to Wednesday, September 29 and a meeting invite will be directed to you. If you are attending via Zoom please arrange to cast your vote by Proxy using the form attached to this circular.

We urge all members who cannot, or do not wish to, attend the meeting in person to make your preferences known by completing and returning the Proxy form contained in the attached file. A Proxy assigns your voting rights to another CMCA member and authorizes them to vote on your behalf. Proxies may be returned by email to castlemountaincommunity@gmail.com by 8:30 am on October 2, or may be delivered to the Meeting. We ask that any Proxies being delivered to the Meeting arrive at the registration table no later than 9:30 am.

IF YOU ARE UNABLE TO ATTEND THE MEETING, YOUR COMPLETED PROXY WILL HELP TO ENSURE WE HAVE A QUORUM (10% of paid membership – 18 people). The Board has brought forward no Special Resolutions to be voted on at this

Please review the attached documents before the meet. Note that the agenda is attached in the Cover Memo doc attached.



Attachment 1
2021 CMCA Annual General Meeting
Member Proxy

Members who are unable to attend the AGM are encouraged to provide a signed proxy to a nominee member who will attend the meeting. This will help to ensure a quorum for votes.

I, _____ will not be present at the CMCA AGM
(print name of CMCA member granting proxy)

on Saturday, October 3, 2021, and I do hereby designate and appoint:

Please choose one:

_____ initial	I appoint the current CMCA President or his/her nominee to act as my proxy for the purpose of business arising at the CMCA AGM on October 2, 2021.
---------------	--

OR

_____ initial	I appoint _____, who is a current member in good standing of CMCA, to act as my proxy for the purpose of business arising at the CMCA AGM on October 2, 2021, including business arising from the Floor <i>(PLEASE LEGIBLY PRINT NAME OF APPOINTED PROXY)</i>
---------------	--

Dated and signed at _____ this _____ day of _____ 2021.
(city) (date) (month)

(Signature of CMCA Member Granting Proxy)

Please have this completed proxy brought to the meeting registration table, by 9:30am on October 2, 2021, or email a photo or scan of this completed Proxy to castlemountaincommunity@gmail.com no later than 8:30 am on October 2, 2021 so your Proxy can be recognized at the meeting.

There are no Special Resolutions proposed by the Board of Directors to be voted upon at this meeting.

Castle Mountain Community Association (CMCA)

NOTICE OF ANNUAL GENERAL MEETING

TAKE NOTICE THAT the 2021 annual general meeting (AGM) of CMCA will be held:

Date: Saturday, October 2, 2021

Time: 10 a.m.

Place: Westcastle Room, CMR Day Lodge

We will ask all attendees to register upon entry, wear masks and respect any provincial health and social distancing recommendations in existence at the time. Masks and hand sanitizer will be available at the door.

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IF YOU ARE UNABLE TO ATTEND THE MEETING, YOUR COMPLETED PROXY WILL HELP TO ENSURE WE HAVE A QUORUM (10% of paid membership – 18 people).

The Board has brought forward no Special Resolutions to be voted on at this year's AGM.

MEETING AGENDA

We will conduct the business of this meeting as expeditiously as possible. The Agenda for the Meeting is:

1. Approval of Agenda
2. Quorum confirmation
3. Approval of minutes from CMCA's 2020 AGM
4. Financial report for 2021
5. Auditor's report
6. Approval of 2021 financial statements
7. Appointment of auditors for 2022
8. Election of Directors
9. Adjourn formal meeting
10. Presentation by Executive

There are four Directors to be elected this year for two year terms. The Board nominates Glenn Armstrong and Julie Heinrich. At least two Directors positions will be filled by nominations from the floor at the AGM meeting.

Any member wishing to nominate a member as a candidate for Director, to be nominated from the floor at the meeting, you may do so by written notice by October 2 at 8:30 by email to: castlemountaincommunity@gmail.com, or may do so in person at the meeting.

Any member wishing to add an item to the Agenda is requested to provide written notice by Sept 29th, 2021, by email to: castlemountaincommunity@gmail.com.

If you have questions for the Board, please submit them to castlemountaincommunity@gmail.com and we will respond by social media.

Castle Mountain Community Association (CMCA) NOTICE OF ANNUAL GENERAL MEETING

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Information Circular

PROXIES

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castlemountaincommunity@gmail.com.

If you have questions for the Board, please submit them to
castlemountaincommunity@gmail.com and we will respond by social media.

NOTICE ATTACHMENTS

PROXY form

The AGM Proxy form is provided as *Att. #1*. Please complete and return this form if you will not be attending the AGM in person.

Minutes

The Minutes of CMCA's 2020 meeting are provided as *Att. #2*

FINANCIAL STATEMENTS AND AUDIT OPINION

CMCA's summary audited financial statements for the year ended March 31, 2021 and the audit opinion there on are provided as *Att. #3*

The financial statements were audited by Gerry De Leeuw and Julie Heinrich who reviewed the statements and accounts and report that the statements accurately reflect the financial results of CMCA for the fiscal year ended March 31, 2021.

Gerry and Julie have offered to act as auditors for the coming year, again with no remuneration.

ELECTION

The future of CMCA is critically dependent upon the enthusiasm and engagement of its Board of Directors. The Board is composed of nine members. In order to ensure continuity, four board members are elected in one year and five the next year.

The five CMCA board members who were elected in 2020 and accordingly will continue their terms until the next AGM in 2022 are:

Ray Bussey
Judy Clark (Seleski)
Glenn Downey
Tara Garratt
Kevin Finn

The four CMCA board members who were in elected in 2019, and whose terms therefore are up this year, are:

Glenn Armstrong

Julie Heinrich
Caralee Marriot
Fraser Stewart

The following CMCA members have put their names forward, for election or re-election this year, to the CMCA Board of Directors:

**Glenn Armstrong
Julie Heinrich**

FYI: The CMCA board hugely thanks Fraser Stewart and Caralee Marriott for their service. Caralee will remain as the editor of The Liftline, while the Stewarts have retired to Lethbridge to begin a new chapter in their lives.

At the AGM, Glenn and Julie will be nominated by the Board. Subsequently, nominations from the floor will be solicited.

Should there be more than two nominations from the floor, an election will be held by ballot. Should there be two or fewer nominations from the floor, the forgoing Members and nominees shall be proclaimed as directors.

We encourage any members of CMCA in good standing who wish to run for election as a Director to notify Kevin Finn by email or telephone (kvn.finn@gmail.com, 403-809-3393) prior to the Meeting or, in person, when nominations are called for at the Meeting.

ADDENDUM

MEMBERS AT LARGE

We encourage interested CMCA Members to volunteer to be Members at Large of the CMCA Board. Members at Large are non-executive members with no specific duties or responsibilities who are invited to attend Board meetings, receive agendas and minutes, and may be asked to provide advice to the Board and sit on committees.

VOLUNTEERS

CMCA is extremely reliant on a pool of active volunteers who are willing to work a few (or more!) hours a year to improve the community. Watch for emails and signups from CMCA, and the various community social media platforms to discover opportunities to make Castle an even better place to be.

Respectfully,

CMCA Board of Directors
August 12, 2021

Attachment 2

**Castle Mountain Community Association
Annual General Meeting**

Date: September 26, 2020

Time: 10:00 am

Location: Westcastle Room, CMR Day Lodge

“If you love to live, work or play here you are a member of our community”

CMCA Mission: Castle Mountain Community Association is committed to promoting a family oriented, safe and sustainable community experience for its members and visitors in our unique alpine setting.

CMCA Vision: A vibrant community sustained through collaborative partnerships, shared values and common interests.

CMCA Goals:

- Expand membership/enhance member engagement
- Enhance community connectivity
- Develop community recreation potential
- Environmental stewardship
- Community beautification
- Develop fundraising capacity
- Encourage development of community infrastructure plan
- Represent member interests effectively to CMR and external interest groups

Minutes

1. Call to Order:

The Annual General Meeting of the Castle Mountain Community, was called to order at 10:00 am.

2. Quorum Confirmation:

Attendance is comprised of 21 proxies and 13 community members in attendance to a total of 34 members.

Motion by Ray Bussey and seconded by Judy Clark that the 34 members have exceeded Quorum requirements.

Motion Carried.

3. Approval of the Agenda:

Motion by Fraser Stewart and Seconded by Anne Whiteside to approve the Agenda.

Motion Carried.

4. Approval of the Minutes from the CMCA's 2019 AGM:

Motion by Glenn Armstrong, and seconded by Larry Cooper to approve the minutes from the 2019 Annual General Meeting.

Motion Carried.

5. Financial Report:

A full Audited Financial Statement was emailed to community members prior to the AGM.

6. Auditors Report:

The Auditors report that the Financial Statements fairly represent the results of the Association's operations for the year ended March 31, 2020

7. Approval of 2020 Financial Statements

Glenn Downey reviewed the Audited Financial Statement.

Motion by Fraser Stewart, and seconded by Larry Kundrik to approve Financial Statements.

Motion Carried.

8. Appointment of Auditors for 2021:

Motion by Glenn Downey, and seconded by Fraser Stewart to appoint Gerry De leeuw and Julie Heinrich as the Auditors for 2021.

Motion Carried.

9. Review/Approval of updated by-laws for CMCA:

The updated bylaws were sent out to the community members prior to the AGM for their review.

Motion by Ray Bussey, and seconded by Larry Kindrik to approve the Special Resolution containing the updated by laws for the CMCA as presented to the community members with the following revision;

11.5.1 CMCA members can also vote by proxy. The proxy ballot shall list all resolutions proposed by the Board and provide space for the member to vote for or against each resolution. In addition the ballot shall allow the member the choice

to assign their vote on any additional motions brought forth from the floor to another member in good standing.

11.5.2 A member in good standing attending the AGM can only vote a maximum of six proxy votes only on such additional motions from the floor.

Motion Carried,

Special Resolution Approved

10. Election of Directors:

The four CMCA Board Members who were elected in 2019, and will continue their terms until the next AGM in 2021 are: Glenn Armstrong, Julie Heinrich, Caralee Marriot and Fraser Stewart.

The following CMCA Members have put their names forward for re-election are; Ray Bussey, Judy Clark, Glenn Downey, Tarra Garratt, and Kevin Finn.

Kevin thanked both Sheri Herold and Monica Stewart for their work on the CMCA Board.

Kevin called for nominations from the floor, and there were no nominations from the floor.

Motion by Glenn Armstrong, and seconded by Larry Cooper to approve the following as the Board of Directors for 2021 Glenn Armstrong, Julie Heinrich, Caralee Marriot, Fraser Stewart, Ray Bussey, Judy Clark, Glenn Downey, Tarra Garratt, and Kevin Finn.

Motion Carried.

11. Dieter Award:

Kevin described the role Dieter played in making Castle Mountain a special place. Kevin revealed this year's recipient for the Dieter Award – Julie Heinrich.

12. Adjournment:

The meeting was adjourned at 10:28 am by Fraser.

To: **Glenn Downey**
Treasurer,
Castle Mountain Community Association

Dear Glenn

**At the request of the Castle Mountain Community Association I have
and audited their financial statements for the year ending March 31, 2021
in my opinion that these Financial Statements are accurate and properly reflect
the financial situation of the Association.**

Sincerely

Signature:



Printed Name:

Gerard de Heeruw

Date:

June 6, 2021



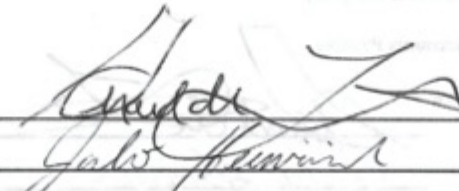
Julie Heinrich.

June 6, 2021.

Castle Mountain Community Association

Statement of Revenue & Disbursements and Cash Flow

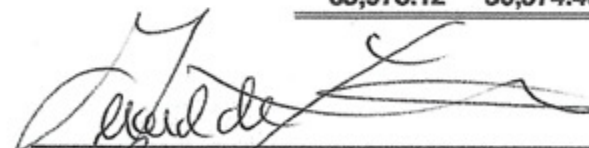
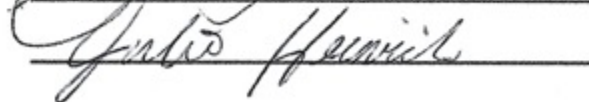
For the period April 1, 2020 to March 31, 2021

Revenue		
Grants		2,490.00
Membership		3,760.00
Fundraising - LiftLine Advertisements		3,150.00
Donations		4,720.00
Dust Control Fund Donations		7,775.00
Interest		680.55
		22,575.55
Disbursements		
Resort Improvements		4,479.20
Communications/LiftLine		1,953.11
Events		0.00
Donations		100.00
Insurance		0.00
Dust Control Fund Expenditures		223.13
Admin Expenses (Bank Fees)		471.39
		7,226.83
Net Surplus (Deficit)		15,348.72
Statement of Cash Flow:		
Cash from operations		\$15,348.72
Cash at beginning of the year (April 1, 2020)		50,624.40
Cash at the end of the year		65,973.12
Bank :		
Bank balance operating account (March 31, 2021)		16,372.63
Bank Balance - T Bill + interest		50,000.49
Outstanding cheques		-400.00
		65,973.12
Fund Balances: As at March 31, 2021		
Funds for special projects:		
Firesmart		5,355.15
Dust Control Fund		7,551.87
Total Funds		12,907.02
General Funds		53,066.10
Total Funds		65,973.12
Auditors Signature:	 _____ _____	

Castle Mountain Community Association
Statement of Revenue & Disbursements and Cash Flow
For the period April 1, 2020 - March 31, 2021

	2021	2020
Revenue		
Grants	2,490.00	0.00
Membership	3,760.00	1,959.47
Fundraising - LiftLine Advertisements	3,150.00	4,404.85
Donations	4,720.00	13,238.07
Dust Control Fund	7,775.00	0.00
Interest	680.55	31.20
<i>Interest</i>	<u>22,575.55</u>	<u>19,633.59</u>
Disbursements		
Resort Improvements	4,479.20	17,280.09
Events	0.00	115.96
Donations	100.00	0.00
Insurance	0.00	0.00
Admin Expence (Bank Fees)	471.39	524.00
Communications/Liftline	1,953.11	5,318.41
Dust Control Expenditures	223.13	0.00
	<u>7,226.83</u>	<u>23,238.46</u>
Net Surplus (Deficit)	<u>15,348.72</u>	<u>-3,604.87</u>
Statement of Cash Flow		
Cash from operations	15,348.72	-3,604.87
Cash at beginning of Year	50,624.40	54,179.28
Cash at End of Year	<u>65,973.12</u>	<u>50,574.41</u>
Bank Balance March 31		
Bank Balance Operating Account	16,372.63	10,594.20
Bank Balance Business Savings account	0.00	30.20
Outstanding Cheques	400.00	50.00
Bank Balance T-Bill Account	50,000.49	40,000.00
	<u>65,973.12</u>	<u>50,574.40</u>
Fund Balances March 31		
Firesmart	5,335.15	5,335.15
Dust Control	7,551.87	0.00
General Funds	53,086.10	45,239.25
Total Funds	<u>65,973.12</u>	<u>50,574.40</u>

Auditors Signatures

Castle Mountain Community Association

Balance Sheet as at March 31, 2021

Prepared on a Cash Basis

	2021	2020	2021	2020
Assets				
Bank and Cash	65,973.12	50,574.40	65,973.12	50,574.40
Liabilities	0.00	0.00	0.00	0.00
Net Assets	65,973.12	50,574.40		

Auditors Signatures





	12,487.87	12,487.87		
	10,048.37	10,048.37		
	20,824.80	20,824.80		
	65,973.12	50,574.41		
	10,204.50	10,204.50		
	0.00	0.00		
	40.00	40.00		
	80,000.49	40,000.00		
	65,973.12	50,574.40		
	8,335.18	8,335.18		
	0.00	0.00		
	8,335.18	8,335.18		
	65,973.12	50,574.40		

STATE OF MINNESOTA COMMUNITY DEVELOPMENT
Statement of Revenue & Disbursements and Cash Flow
For the period April 1, 2020 - March 31, 2021

Revenue

Grants	2,490.00
Fundraising	
Huckfest	0.00
LiftLine Advertisement's	3,150.00
Maritime Night	0.00
Other	0.00
Donations	
Garbage Containers (Haul All)	0.00
Miscellaneous	4,720.00
Membership	3,760.00
Dust Control Fund Donations	7,775.00
Interest	680.55
	22,575.55

Disbursements

Resort Improvements	4,479.20
Garbage Containers (Haul All)	0.00
Communications/LiftLine	1,953.11
Misc. Events	0.00
Donations	100.00
Insurance	0.00
Bank Fees & Admin	471.39
Dust Control Fund Expenditures	223.13
	7,226.83

Net Operating - Surplus (Deficit)

\$15,348.72

Change in Assets:

Assets/Inventory:

Additions	\$0.00
Disposals	\$0.00
Funds used to purchase assets	\$0.00

Accounts Receivable:

Net Expenditures from Operations	\$15,348.72
	\$15,348.72
Stale Dated uncashed cheque	50.00
Opening Bank Balance April 1, 2020 + Stale dated Cheque	50,624.40

Cash (ON Hand)

\$65,973.12

Outstanding (Deposits and Cheques)

Deposits	0.00
OS Cheques & Accounts Payable	400.00
	\$400.00

Auditors Signature:



 Julie Heinrich

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
June 16, 2021 – Airport Terminal

Present: Chair Frank Welsch, Councillor Terry Yagos and Members David Robbins, Anna Welsch, and Martin Puch

Also Present: Director of Development and Community Services Roland Milligan, Agricultural Fieldman Shane Poulson, Executive Assistant Jessica McClelland, and contractor Kelly Cooley.

Absent: Councillor Bev Everts and Councillor Quentin Stevick

Chair Frank Welsch called the meeting to order at 1:30 pm.

A. ADOPTION OF AGENDA

David Robbins 21/029

Moved that agenda for June 16, 2021 be amended to include the Provincial ASB under New Business,

AND THAT the agenda be approved as amended.

Carried

B. TOUR OF AES FACILITIES

ASB toured the Agricultural Environmental Services facilities around the airport area, including the chemical shed and the area where weeds are collected for proper burning and disposal.

C. DELEGATION

D. MINUTES

Martin Puch 21/030

Moved that the minutes of April 7, 2021 be approved as presented.

Carried

E. BUSINESS ARISING FROM THE MINUTES

Shane Poulson discussed the regulation on dugout filling with the Board.

F. UNFINISHED BUSINESS

Anna Welsch 21/031

Moved that the ASB accept Kelly Coolys update on the potential Alternative Land Use System (ALUS) funding and program be accepted as information, and is attached to and forming part of these minutes.

Carried

G. 2021 AES DEPARTMENT REPORT

Anna Welsch

21/032

Moved to accept the departmental report from the Agricultural Fieldman for April and May 2021.

Carried

H. CORRESPONDENCE

1. For Action

a. Resolution Responses and Grading sheets

Board was directed to contact Shane directly, by June 30, 2021, if they had any changes they wanted to see for the resolution responses and grading sheet.

2. For Information

David Robbins

21/033

Moved that the following be received as information:

- a. Loss of Registration of 2% Strychnine
 - Letter of Concern – Cypress County
- b. Fusarium gran free label - resolution 5-21 opportunity for feedback
 - Letter to Agricultural Service Board Provincial Committee
- c. Concerns on Resolution Process During Provincial ASB Conference
 - Letter from ASB Provincial Committee
- d. Alberta Ag Downloading
 - Letter of Concern from County of Grande Prairie No. 1
- e. Crop Prairie Pest Monitoring Network Information & Insect Diagnostics
 - Email from Agriculture and Forestry
- f. Moisture Situation Update as of May 26, 2021
 - Synopsis
 - Map 1 Precipitation Over 8-days
 - Map 2 Frost-lower Temp over 5 days
 - Map 3 Total Hours Below Freezing
 - Map 4 30-day Precipitation Accumulations
 - Map 5 30-day Precipitation Accumulations

Carried

I. NEW BUSINESS

Alberta Coal Policy Committee

Alberta Coal Policy Committee was discussed, it was suggested that the panel include a member of the agricultural community. Suggestion was made to bring the information from the coal policy committee to the next ASB meeting in September.

Provincial ASB

Frank Welsch updated the board on the virtual Town hall he attended on June 15, 2021. At present time there are no longer key contacts with the Province, we now have a Regional Liason to assist in communicating between boards and the Province.

J. NEXT MEETING

September 1, 2021

K. ADJOURNMENT

Martin Puch

21/034

Moved to adjourn the meeting, the time being 3:52 pm.

Carried

ASB Chairperson

ASB Secretary



PHOTO BY KATHERINE SELESKI

RIVERKEEPERS OF THE SOUTH

By Andy Cotter | @slowwaterdrifting

What is a Riverkeeper? In a nutshell, it is a person or group who provides leadership and inspiration to protect, promote and improve a river's ecological health and future. I have been thinking about this topic all summer while meandering along our delicate southern headwaters. A river means something different to everyone. For some it's recreational, others it's their lifeblood. Wherever you fall one thing is for sure, if you want it to stay pristine for years to come there has to be a long-term vision in order to make that happen.

This summer I witnessed it all in Castle Wildlands Provincial Park.



PHOTO BY ANDY COTTER

The good, the bad & the ugly. Like Clint Eastwood rolling into a deserted town, my eyes were never just looking for fish, but also things that could jeopardize our beloved park. You see, it's easy to take for granted, but as some old timers will tell you "the fishin' ain't what it used to be, son".

With so much added fishing & other pressures on our rivers these days, it's important to realize that things can easily go from 'good to bad' with a flip of Clint Eastwood's half smoked dry cured cigar.

So next time you're on the river, be a riverkeeper! Here are four tips:

1. **Know the Regulations for the section of river you're fishing**-different sections have different regulations!
2. **Report a Poacher**-Our Fish and Wildlife officers need our help just as much as we need theirs.
3. **Leave no trace**-Always pack out what you pack in and keep an eye out for other garbage you might find
4. **Treat the river and fish with respect**-Carry a net, keep 'em wet and use single barbless hooks. That way you can catch the same fish year after year and ensure they get older...and bigger!

CALENDAR OF EVENTS

SEPTEMBER

Drifter Day	11
Community Trail Work	
Haig Lake High Country Experience	12
Castle Alpine Trail Race	25

OCTOBER

CMCA AGM 10:00 Main Lodge	2
CMR AGM 2:00 Main Lodge	
Medicine Hat Ski Swap	15-16
Uplift Adventures Navigation Courses	15-17
Edmonton Ski Show	16-17
Uplift Adventures Navigation Courses	22-24
Calgary Ski Sale	

NOVEMBER

CNP Ski Swap	5-6
Lethbridge Ski Swap	12-13
T-Bar Opening	26-28

DECEMBER

Winter 21/22 Opening Day	3
--------------------------	---

Report a Poacher:
 1-800- 642-3800

Alberta Fishing Regulations:
www.albertaregulations.ca/fishingregs

CMCA PRESIDENT'S LETTER · FOSTERING COMMUNITY

By Kevin Finn, President, Castle Mountain Community Association

Well, this has been a summer to remember. Hot, dry, smokey and too much Covid. But whenever I was at Castle it was just a bit cooler, more humid, a bit clearer and, thank god, still no Covid!

CMCA will be holding its 2020-21 Annual General Meeting on October 2 at 10:00 AM in the West-castle Room of the daylodge. This is the same day as CMR'S AGM. The information package will be emailed to members in early September with all the information you will need to attend in person or electronically. I urge all members to mark it in your calendar and try to attend. If not, please send your proxy.

CMCA is an active Community

Association, dedicated to fostering a safe, sustainable, family oriented community in our amazing alpine setting. We actively support things that bring the community together like potluck dinners and village cleanups; that make the community safer like Fire Smart and accessible defibrillators; that make the place more fun like the trail network and playground; and we contribute to many things that make our community work better like the parking plan, water conservation plan, business plan and potential micro-grid project.

Membership in CMCA is open to everyone who loves to be at Castle, and I invite all of our new residents to join (which you can

do at our AGM or by emailing us). It's a great way to meet your neighbours and to use your energy, enthusiasm and ideas for making the place we love even better.

At our AGM we will be electing four new directors for two year terms. So, if you have a vision of what Castle could be and want to work with a pretty relaxed Board to make it happen, send a short email to us at:

castlemountaincommunity@gmail.com or just come to the meeting and we will ensure you are nominated.

See you all at Castle.

CMR BOARD UPDATE · SO MUCH GOING ON

By Brian McGurk, Chair, CMR Board of Directors

If you were paying attention to CMR's FB feed in the middle of August, you will have seen the first dusting of snow on the mountain tops - enough to cover the work in progress at the top of Red. Like all skiers, the Board is excited for another ski season and appreciates the hard work of our maintenance team, brushing crews & inside operations staff ensuring we are ready for the 2021/22 winter season.

Snowmaking continues to be a priority for the team, and we are investing another \$1.5 million into snowmaking infrastructure this off season to continue to provide certainty of season for our community and pass holders. See an update on all capital expenditures at: www.skicastle.ca/castle-announces-capital-funding-projects

We are well into the Business Planning process with BDC and expect we will have our Business Plan available following the AGM, as well as updated information on Maintenance Fees & water costs prior to the end of December. As we kick off our 2021/22 operational season we have undertaken a study to replace our on-mountain diesel power generation with a new source of electricity to power our expanding infrastructure and reduce our carbon footprint. We will update the community and shareholders as we progress on this initiative in the coming months. In the month of July, the Board & Management Team hosted back to back meetings with senior management of Travel Alberta & then Minister Nixon & operational leaders

of Alberta Environment & Parks. We took the opportunity to showcase the alignment between CMR's plans & the Travel Alberta Bootstrap Plan & 2021-2024 Ministry of Environment and Parks Strategic Plan. The Board & Management were pleased with the commitment from all parties & expect further consultation to ensure alignment with the Park Plans as we continue work toward sustainability of our operations.

CMR is hiring! If you or anyone you know would like to work at Castle this season, check out our employment opportunities at:


www.skicastle.ca/we-are-hiring

On behalf of the Board, thank you for your continued support and we look forward to seeing everyone in the fall at the AGM.

YOGA ON . YOGA FOR SLEEP

By Julie Heinrich, RMT

Now that life is getting back to normal, it is speeding up and rest is once again becoming scarce. Sound sleep seems to be even more challenging to accomplish with our minds whirring over this upcoming ski season's stoke. Maybe it's just like a good start to a ski season... maybe it's all about pre-game. Pre-sleep yoga -- if I've lost you already, please let me rein you back in. I'm not talking about adding another cardio session to the end of your day when your cup is empty and your eyelids are heavy. Just the opposite.

Carve out five or ten minutes, this is all it takes to make a  difference to your sleep hygiene.

Lay on your back with your legs vertical against the wall and mentally wrap up your day. Stretch tight spots so they don't affect what position your body needs once you are asleep and no longer consciously choosing your body's posture. Take some deep breaths with long exhales, and close the book on today's page.

RESPOND TO OUR SURVEY

So we can find out what you feel is important in our Community:

www.surveymonkey.com/results/SM-CTXTRHSD9

YES YOU CAN



Borrow golf discs from the T-Bar. Deposit of \$20 required.



Put up Christmas lights but buy WARM coloured lights and put them on timers



Pick up FREE Dog Poop bags at all Trash Containers



Participate in creating Community ideas by attending the upcoming CMCA meeting.



Stack your cans & bottles at the back of the Recycling Shed. It allows SO much more to be loaded into it.



Walk to the playground instead of driving. This reduces the number of vehicles in this child-friendly area.

A BIG THANK YOU

From CMR to all Huckleberry Fest Volunteers! This was one of our best Festivals and the Volunteers were integral to it's success.

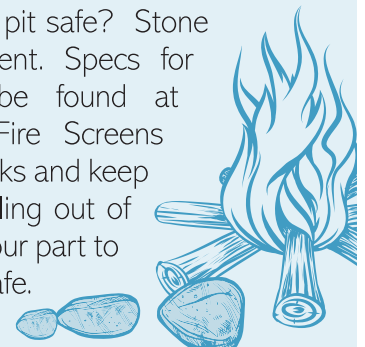


PHOTO BY SHOOTING THE BREEZE

FIRES ON OUR TURF

Are you ready for Fall's cool evenings? Despite the fire ban being lifted we urge all residents to recognize that prevention is critical in our area. Response time is 40 minutes from the Beaver Mines Volunteer Department. In addition, please recognize potential fire hazards: dry grass & leaves, dead bushes, low hanging branches, wood stacks. Is your water hose ready & visible to others for action if needed nearby? Fire extinguisher updated? Chimney cleaned?

Importantly, is your fire pit safe? Stone Circles are not sufficient. Specs for proper firepits can be found at www.pincherfire.com. Fire Screens on top arrest flying sparks and keep burning debris from falling out of the fire pit. Please do your part to keep our Community safe.



WORK BOOTS FOR ALL SEASONS

By Graham Czebere

In different seasons, I transition between Ski Patroller and Playground Installer. I trade in a patrol jacket for a plethora of old (and maybe a bit musty) t-shirts, my helmet for a hat, but most importantly a pair of Technica boots for a pair of Dakotas... I trade one pair of work boots for another!

For most readers, ski boots are solely utilized for recreation, however, for Ski Patrollers they end up being predominantly a work boot. Once I came to this realization I started to compare my winter work boots to my summer work boots to see which performs better at aspects of each job. One of the big perks of my summer

work boot, is the fact I can drive in them. I lived 300 metres from the Day Lodge at Castle Mountain this previous winter, and I still wouldn't risk driving to and from work in ski boots!

After sloshing through several muddy puddles this spring, I realized that my winter work boots are better when it comes to keeping my socks dry. This is greatly appreciated, especially during those sweaty spring laps, as I don't need any additional moisture in my boots!

Despite having a Michelin rubber base on my winter boots, I have still nearly slipped several times, when I end up placing a bit too

much weight on the frictionless external plastic. This isn't so with my tarantula grip summer boots. I've been assured no tarantulas were harmed in the making of the footwear.

Ultimately, footwear is crucial in the success of both Ski Patrollers & Playground Installers. Without good work boots, avalanches would remain un-skicut and monkey bars would remain un-assembled. Fortunately, that's not the case, thanks to the inventors of work boots for all seasons!



CASTLE ALPINE RACE

Sept 25th- 28k Solo or Relay

Castle Alpine Trail (CAT) Race combines wide open vistas, rugged single track, off-trail running, and so much delicious climbing. While it isn't an extraordinarily long race distance-wise, CAT is like a schoolyard bully - it's going to rough you up and doesn't relent the whole day.

This is a classic trail run covering two mountain summits and one of the most serene alpine valleys in the region. Each stage starts and ends at Castle Mountain Resort. Being that it is September, you can expect a chance of snow and definitely a bone-chilling wind at the top of the mountain, or it can be hot... so bring all the gear!

For more information contact:
www.sinistersports.ca



WESTCASTLE SKI CLUB: Looking forward to Races

By Kari Grandoni



PHOTO BY MOUNTAIN DRIFT PHOTOGRAPHY

Westcastle Ski Club is proud to call CMR home. Community means everything to a small club with a lot of heart. Skiing strong since 1984, we offer programs to youth from 5 to 17 years of age. Maintaining smaller coach to athlete ratios, we are able to work with athletes on building a solid foundation in controlled conditions, which gives them the skills to ski any terrain.

While it felt amazing just to be back on snow last season, WSC is

looking forward to that and a busier 2021-22 year. The entire club can't wait for racing events to return to Castle Mountain. While having the home hill advantage is always special, Westcastle Kids have the most fun taking visiting athletes for fun runs up on Red!

Follow us on Facebook and stay tuned for 2021-2022 season registration, opening some time in September.

See: www.westcastle.org

CASTLE MOUNTAIN FREESTYLE SKI CLUB A place for everyone

By Greg Stamp

The Castle Mountain Freestyle Ski Club is looking forward to the 2021/22 ski season. Our 20/21 training season was very successful in terms of gains for the athletes. Many hours were spent building the mogul course and moving snow to build the jumps at the air site – you may have noticed the big red bag when it was blown up, which helped to enhance the training of our athletes.

Special thanks to those who helped to keep the airbag cleaned off and to build the mogul course and jumps. Also, special thanks to CMR for the park. The combination of small rails and boxes, as well as the larger features, was a perfect fit for learning, and a place for the athletes to test their skills.

We are excited for another season of sliding rails & boxes, learning how to charge through the

moguls and learning tricks with a safe landing on the airbag. Watch for our Castle Mountain Freestyle athletes on the hill, wearing their navy blue jackets and snow pants with the colourful patches!

Join Castle Freestyle in one of our four programs – FUNdamentalz, Freestyler, Competitive Freestyle, and All Mountain. There will be a Christmas Camp December 29th

and 30th, with regular Saturday training starting on January 8th, 2022. Alberta Freestyle will release the competition schedule in November after their AGM on October 20.

Registration opens on November 1, 2021. For more information about our programs, check us out on instagram, facebook, twitter or www.castlefreestyle.ca

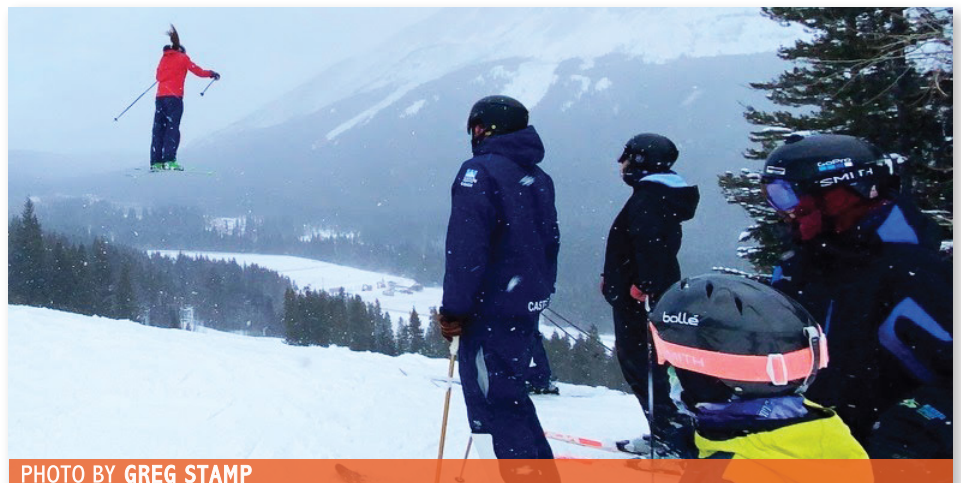


PHOTO BY GREG STAMP

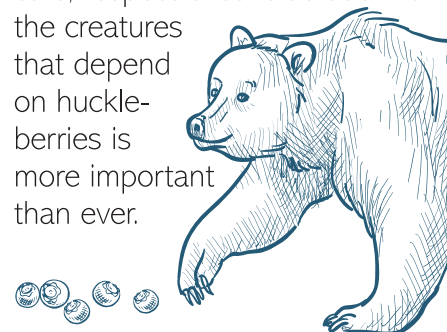
BERRY DROUGHTS & BEAR TROUBLES

By Claire Clarkson

Many of us are all too aware of the heavy heat and intense smoke that weighed on western Canada throughout most of the summer. As expected, the abnormally hot weather has taken a toll on wild vegetation including the Castle Mountain crowd favorite: the huckleberry. Research put together by the BC Forest Science program suggests that droughts & wildfires significantly impact fruit production and often impact yields in future years. Unfortunately, droughts mean fewer huckleberries will be available for the bears & foragers alike.

In the late summer, huckleberries are considered one of the main sources of food for grizzly bears as they often need up to a startling 30-60 pounds of berries per day, to prepare for a long winter. Researchers at the University of Washington, found in a 2019 study in Glacier National Park, that grizzly bears unsurprisingly follow huckleberries. Therefore, as the huckleberry distribution shifts, making them more challenging to find, there is an increased chance of human wildlife conflict as bears may move closer to urban areas to source food.

Picking huckleberries has been a long-standing tradition at Castle, which has been done in balance with the wildlife. Moving forward, as the summers are getting hotter & the droughts longer, continuing to navigate the berry patch with care, respect & consideration for the creatures that depend on huckleberries is more important than ever.



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THE OUTLANDER

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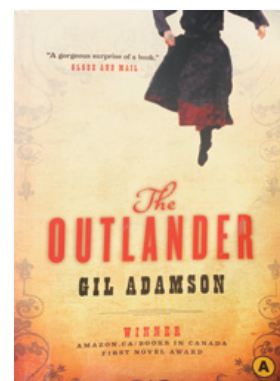
Reviewed By Caralee Marriott

"The Outlander" by Gil Adamson is set on our home turf! It was wonderful to read a book that depicts the history of the Eastern Slopes of Alberta.

(Note: This is NOT Diana Gabaldon's historical fantasy Outlander, set in the Scottish highlands.)

The story opens at the turn of the 20th Century when accused spousal murderer Mary Boulton frantically departs her pioneer life & wanders the Crowsnest Pass searching for refuge from the relentless pursuit of her in-laws. Encountering many striking characters in the area, with assorted colourful pasts, Mary struggles through a host of rigorous challenges. It's a story that clearly shows how mental health is impacted by the physical challenges of living in the area at that time, and the harshness of living in the wilds, including the massive rock slide that hit the town of Frank in 1903.

It was the winner of the amazon.ca First Novel Award in Canada and was reviewed by the Globe & Mail as "A gorgeous surprise of a book". Quite a few of us here at Castle have read it & loved it. We highly recommend it.



MOUNTAIN MOMENTS OF THE PAST: Word Travelled Fast

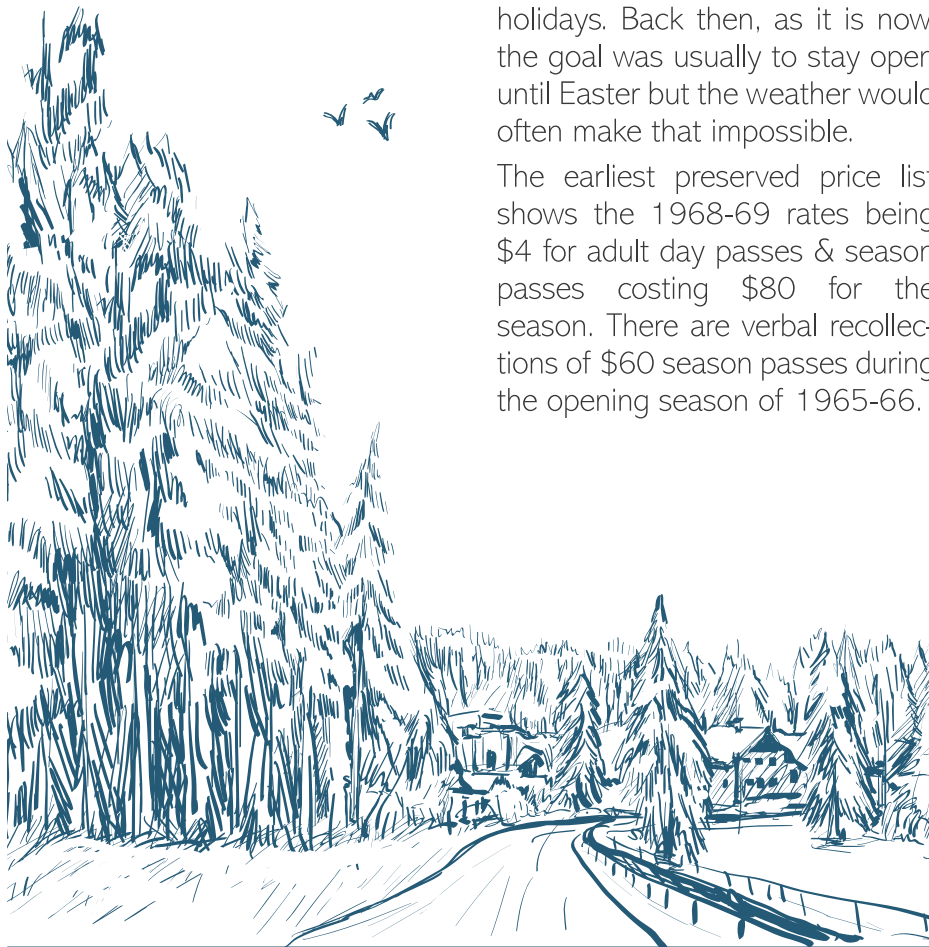
The following excerpts are from Kenworthy S (2014), *The History of West Castle to Castle Mountain Resort 1965-2007*, Pg 26. Castle Mountain Community Association

Once the hill was open and the conditions were good, word about West Castle began to spread among ski bums from outside Southern Alberta as well. Richard Mamini, a ski instructor from Banff at the time, was here for

West Castle's first year of operation. He was so impressed by the skiing that he moved down to the area the next season and joined the ski school. He recalls the run the Burn in the first year having "these soft moguls, perfect moguls. It was just awesome."

The lifts would run Wednesdays, Saturdays and Sundays (weather permitting) with every day operation over the Christmas & Easter holidays. Back then, as it is now, the goal was usually to stay open until Easter but the weather would often make that impossible.

The earliest preserved price list shows the 1968-69 rates being \$4 for adult day passes & season passes costing \$80 for the season. There are verbal recollections of \$60 season passes during the opening season of 1965-66.



CMCA BOARD OF DIRECTORS:

President: Kevin Finn	Treasurer: Glenn Downey	Director: Caralee Marriott
Vice-President: Julie Heinrich	Director: Glenn Armstrong	Director: Fraser Stewart
Secretary: Tara Garratt	Director: Judy Clark	Director: Ray Bussey

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Close the dumpster lids!
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quickly throw garbage
around our Resort.

STAY IN THE S'KNOW

If you love Castle, The Liftline keeps you up to date with what's going on here. Send your name and email to: castlemountaincommunity@gmail.com and receive a digital copy of all Liftline editions. Also consider becoming a CMCA member.

**LOOK FOR THE
WINTER EDITION
DECEMBER 4TH 2021**

Interested in being a contributor or advertiser?

Please contact:
cmcaliftline@gmail.com

Submission deadline:
Friday November 19th, 2021

Publisher & Production Manager:
Caralee Marriott

Editors: Carolyn Armstrong,
Michele Fraser, Karen Perry

Graphic Designer: Marisol Naranjo

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CMCA Annual Membership Form – 2021/22



CMCA memberships are **\$20 per year, per adult**, due at the time of application/renewal. Membership is **open to all Castle residents and others with strong CMR connections**, age 18 or older. CMCA initiates and develops many projects in our community. We appreciate your membership, and your financial and volunteer support. Primary method of communication is by email. **Please email a copy/photo of your completed form, or any questions/comments, to CastleMountainCommunity@gmail.com, and eTransfer your fees and donations to treasurerCMCA@gmail.com indicating in the Notes section the name of the members your payment is covering.**

Your Name(s) & Contact Information (Please list all adults whose fees you are paying. Use back of page as needed.)

Surname	First Name	Email Address	Cell Ph #	Home Ph #	Home Location*

**Eg Home Location: Castle, Pincher Creek, CNP, Lethbridge, Calgary ... Knowing members' home locations can be useful in representing CMCA to governments.*

Your Total Annual Fees due: \$20 x #adults listed, ___ = \$ _____ **Payment Method:** Cash ___ Cheque ___ eTransfer ___ **Mail Address** Box 455 Pincher Creek T0K1W0

Your Connection(s) to CMCA (check/describe all that apply)

- Have a residence at Castle**** Cabin, suite or RV address: _____ Local ph# _____
- Work for Castle Mountain Resort (CMR)**
- Hold, or will hold, a 20/21 CMR season's pass** (Note: this, by itself, is a non-voting membership category)
- Other** (also, by itself, a non-voting membership category), please describe: _____

BACKGROUND INFORMATION (Optional)

Are you joining CMCA for the first-time ___ **OR** **renewing your membership** ___? *If renewing, in what year did you first join CMCA?* _____ (approx.)

Do you have family under age 18 who regularly join you at Castle? Yes ___ No ___ *If yes, please list their ages:* _____
(Knowing this can help us improve planning of age-appropriate and inclusive events.)

In the past few years, have you:

- Done volunteer work with CMCA? If so, THANK YOU, & please describe briefly:
- Made material donations to CMCA (eg, silent auction items)? If so, again, THANK YOU, & please describe briefly:
- Made financial donations to CMCA? If so, again, THANK YOU, & please describe briefly:

This year, are you potentially interested in:

- Doing some volunteer work with CMCA?
- Making some material donation(s) to CMCA?
- Making a financial donation to CMCA? (Note: You may add a donation to your current membership fee payment.)

Thank you very much for expressing interest in any/all of these ways of support! CMCA board members will follow-up with you.

CMCA abides by the Alberta Personal Information Act and shall not sell, barter or lease any of its membership, donor or other lists as per sections 56(1)(iii) and 56(3) of this Act.

** Residents: If CMCA should resume publishing a Residents' Directory, for distribution solely among Castle residents, would you like your information included?	
Yes ___ No ___	Signature _____ Date _____



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

G1a

Current Public Works Activity

- Road Maintenance – Roads are being graded in all Divisions. Public Works has five (5) graders out on the roads doing maintenance.
- Approved work on the Gladstone Creek Hill to begin September 13, 2021. Expected completion by September 24, 2021
- Old Thompson Colony pit reclamation started September 8, 2021. Work to be completed by Riviere's construction with the assistance of CPP Environmental.
- Road side Mowing is on-going and will be active till end of September if weather conditions permit. Currently in division 3, Division 2 and 4 are fully completed.
- Culvert replacement on Hagglund Rd has been completed August 16-19, 2021
- Range Road 29-3 has been re-graveled following the completion of the emergency culvert replacement.
- Dust control Program was completed the last week of July. More product will be order for the Gladstone creek hill and a few other location to touch up.
- Bridge and guard rail mowing/Whipping on going. Would be completed by the end of September
- Hauling Gravel to sand shed from 510 for the stand pipe and transfer station.
- Cattle guard was replace North of Summerview on September 02, 2021
- First call has begun for the temporary snow fence installation. Division 3 and 5 have been completed. Snow fence post installation to begin last week of September following by the fence installation.
- Sand Shed property clean up to accommodate the new stand pipe site.
- Hard pavement repair on Hwy 3A (Landfill and Airport) and on Tower road to be completed by McNally Contracting. Work has begun last week on Highway 3A by the landfill.
- Bridge Deck and Guard rail cleaning has started May 27, 2021 and will be ongoing for most of the season.
- Working on call log items daily.

Capital Projects Update - Bridges

- **Bridge File 75009 – Wild Cat Ranch**
 - Tender awarded to NL Smith and Sons at **\$257,977.50 (Budget \$580,000)**
 - 2nd East Butte Contracting Ltd
 - 3rd Don Boyce Contracting Ltd
 - Land negotiations are ongoing, agreement on the exchange of land has been reached, documents are being prepared.
 - Construction set for July – Sept 15

A preconstruction Meeting was held on August 9, roles responsibilities and plans were reviewed.

- Construction Started on August 16. The detour will be constructed prior to removal of the road.

- At a meeting on September 2, 2021 the Contractor achieved substantial completion. The only deficiency is seeding the disturbed areas which will be completed this Fall.

- **Bridge File 75377 – Local Road over Screwdriver Creek**

- Tender awarded Ossa Terra Ltd at **\$266,704.29 (Budget \$370,000.00)**
 2nd Don Boyce Contracting Ltd
 3rd East Butte Contracting Ltd

- Construction set for Aug 15 – Sept 01 (fish window) Access to private land adjacent to the bridge has been negotiated.

- Once date is determined with contractor – media and resident notifications will go out

- All environment and DFO permits secured.

The contractor is preparing their Eco and Traffic accommodation plans for approval

- A start-up meeting was held on August 9 to review roles and responsibilities, safety, eco and traffic plans.

- Following an inspection that identified a Barn Swallow nest inside the bridge culvert, the dates in the approved Code of Practice were changed by a month to allow any swallow chicks to fledge prior to work on the structure, assuming the creek remains dry and non-fish bearing.

- Approval to work in the stream has been received to conclude prior to October 31, 2021. Fledging of the nest will be confirmed prior to construction.

- **Bridge File 74119 – Pony Truss Bridge**

- Tender awarded JA Building Systems at **\$163,107.50 (Budget \$170,500.00)**
 2nd Nitro Construction
 3rd Volker Stevin

- The contractors Eco and Traffic accommodation plans have been submitted for approval and are being reviewed and start up meeting was held at MD office on June 25.

- The bridge was closed July 23 and construction started on July 26th with a site safety meeting The installation of the decking is significantly completed. The contractor is waiting for backordered parts to complete the bridge.

- The contractor is projecting completion around August 23rd.

- The bridge has been returned to service with the bridge components completed.

- The contractor will return after the Lank bridge decking to install an upgraded guard rail on the approach to the bridge.

- **Bridge File 2224 – Lank Bridge**

- Tender awarded – JA Building Systems at **\$258,604.25 (Budget \$198,000.00)**
 2nd Nitro Construction
 3rd Volker Stevin

Additional funds req'd & approved by Council on Apr 13, 2021

Apr 13 Council approved additional funds for BF2224 to meet the low bid required for work to be completed.

- Construction was set for completion by September 31 for both projects until the contractor's supplier was unable to supply wood for the project. Once the contractor has a supplier lined up a new construction date will be determined. Wood has been secured for the project to continue as initially tendered
 - The contractors Eco and Traffic accommodation plans have been submitted for approval and were reviewed at the start up meeting that was held at MD office on June 25.
 - The contractor is going to start this project as soon as BF74119 is complete.
 - The contractor mobilized to the site August 31, 2021, installed signage and have removed the decking to expose the sub-decking. Subdeck that requires replacement has been identified.
- **Bridge File 75265 – Local Road over Heath Creek**
 - Tender awarded for engineering in 2021
Roseke Engineering at **\$52,162.00 (Budget \$53,000.00)**
 - Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
 - the contractor has indicated that work is underway.
 - Construction set to commence in 2022
 - The preliminary design report draft is completed
 - Roseke Engineering has been instructed to complete the bridge design detail as well as provide engineering and construction estimates for an adjacent stream bank protection work.
- **Bridge File 7743 – Local Road over Gladstone Creek**
 - Tender awarded for engineering in 2021
Roseke Engineering at **\$45,015.00 (Budget \$46,000.00)**
 - Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
 - the contractor has indicated that work is underway.
 - Construction set to commence in 2022
 - The preliminary design report is awaiting results from the coring process prior to completion.
 - Coring has been scheduled following changes to Alberta Transportation changes to inspector ratings.
- **Bridge File 2488 – Fisher Bridge**
 - Engineering to be completed in 2021 due to change in rating since first inspected
 - Construction/replacement/removal options to be presented to Council for action in 2022
 - After April 27th meeting with Council additional options have been sought and we are currently sourcing material, engineering and build cost options for Council. Recycling a longer used bridge from Alberta Transportation has been ruled out. A forestry style bridge with 50 + years of life expectancy could be installed for an estimated \$600,000.
 - Proposals for a longer term, lower cost option are being received on Friday June 4, 2021.

- ISL Engineering has been retained to do design engineering for the project. A project start-up meeting was held on June 18, 2021 and the Geo-Technical work has been completed.
- Preliminary design has progressed including contact with companies that fabricate this type of bridge structure.
- The geotechnical investigation and evaluation have been completed and design work has commenced.

Roads

- **Lundbreck – 1st, 2nd, & 3rd Street – Construction Summer 2021**
 - Design was completed and approved April 29, 2021
 - Tender for construction in 2021 has been awarded to Silver Ridge construction LTD at \$452,954.76 + ISL Engineering at \$23,750.00 for a total of \$476,704.76 (Budget \$605,000.00)
 - Silver Ridge Construction started work July 5, 2021. Completion Notification was received July 30th 2021. Inspection was completed August 10, 2021 and Punch list was created and submitted to the contractor for remediation. Final inspection to be scheduled when punch list is completed.
 - Meeting held on site with Engineers and Contractor on August 25th following flooding at the east end of Second Street. Remediation work was outline to resolve the drainage and aesthetic issue.
 - Remediation work to take place starting September 13, 2021.
 - Notification letter has been sent and hand delivered to affected resident by the contractor. Notification has also been posted on social media and MD Website.
- **Bruder Hill - Construction Summer 2021**
 - Wood Engineering provided Final design April 29, 2021.
 - Pre Tender meeting has been held on site Thursday May 27, 2021
 - Tender opening has been completed June 7, 2021. Lowest qualifying Tender is Dennis Dirtworks LTD at \$427,617.60
 - Council approved recommendation to increase budget to \$530,000 June 22, 2021
 - Award Letter has been sent to Dennis Dirtworks Ltd June 23, 2021
 - Mobilization to site and work started July 15, 2021
 - Estimated project completion date Sept 15, 2021
 - Notification has been posted on social media and MD Website and local resident have been informed of the construction schedule.
- **Gladstone Road – Construction Summer 2021 (September 13– September 24, 2021)**
 - The proposed road construction on the road is to happen in the summer of 2021. Drainage improvement on east ditch. Road surface to be ripped, material will be windrow to the side, Rock picker to remove rock from windrow, lay material back, compact with grid and smooth drum, Re-gravel and apply MG 30 as a stabilizer.
 - Work scheduled to start September 13, 2021 and to be completed September 24, 2021.
 - Notification has been posted on social media and MD Website

- **Cabin Hill Road - Engineering only for 2021**
 - Wood Engineering to design the Local Road - Design option have been reviewed.
 - I approved SC#2 to include post construction legal survey. Topographic survey was completed April 8-9 and Geotechnical drilling was completed April 15-16
 - Detailed design and C-estimate has been received June 23rd 2021.
- **Hucik Hill Road – Construction Summer of 2021 (July 18th – July 26th, 2021)**
 - The work is located at Range Road 1-4 and would be to excavate, add a French drain, Ditch grading and stabilize the slope on the east side of the road. Though Country Excavation (Don Boyce) has been hired to assist with the work and equipment combine with the MD Equipment.
 - Work has been completed July 18, 2021 to July 26, 2021 by Don Boyce Contracting and the MD crew.
 - Notification has been posted on social media and MD Website

Large Capital and other Water Projects

- **Lundbreck Lagoon Aerated System**
 - Tender awarded – Riteline Electric at **\$38,229.81 (Budget \$195,000.00)**
 - 2nd Nitro Construction
 - 3rd Tregenna Investments
 - Construction complete – Commissioning was May 27th. - **Operational**
- **ECO Station**
 - IMDP Meeting on Friday Aug 27th. **IMDP Committee passed a resolution stating they have no concerns with this development.**
 - continued work with AEP for approval process and issuing of Development Permit
 - construction set to commence in second week of October. Needs to begin after the standpipe at our sand shed is completed.
- **Beaver Mines Water Distribution, Collection System.**
 - Tender was awarded to BYZ on July 21, 2021.
 - 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
 - 2. Porter Tanner Associates Inc.
 - 3. McNally Contractors (2011) Ltd.
 - 4. Jenex Contracting Ltd.
 - 5. Whissell Contracting Ltd.
 - Mobilization was week of Aug. 17th. Site prep and grubbing to commence week of Aug. 23 and construction week of Aug. 30
 - **directional drilling has begun.**
 - **bi-weekly updates are being supplied by the contractor and posted by the MD**

- **Beaver Mines Waste Facility/System**
 - Tender packages are ready for the Waste Facility/System.
 - Waste System will not started be until 2022 at the earliest to allow for the AEP Approval Process to run its course.
 - AB Appeals Board Hearing/Mediation is slated to begin Dec 15-17, 2021
- **Beaver Mines Forcemain & Lift Station**
 - The tender packages are ready
 - Construction start date is being reviewed and may possibly fall under the scope of the Appeal. This is being reviewed by all parties as well as the Appeals Board.

25 June, 2021 - Draft Approval returned to AEP with signed LOU (Letter of Understanding) which is the legal document that binds us to the conditions of the approval.

13 July, 2021 – Updated Project Forecast presented to Council. Project currently stands at 380k over previous due to protracted AEP Approval, design changes to further address SOC’s, legal and commodity cost increases. (3.6% increase in the budget).

21 July, 2021 – Tender closed for Distribution and Collection portion of the project and was awarded to BYZ. As of this report they have already mobilized to site and will commence site prep and surface work – ground breaking will await a decision of the Appeals Board to ensure we are in compliance with the Appeal Process.

24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. This approach by the Appellants was very much appreciated by the MD.

Our first Mediated Meeting with the Board and the Appellants is Dec 15th, 2021.

- **Lead Management Plan - Lundbreck**
 - Samples were taken in late July and August and are away for testing. This program will continue for many years under this program and anyone wanting to volunteer may do so at any time, but samples will only be taken under certain conditions.
- **Dam Study**
 - RFP for Dam Safety Review Closed at 1400, April 20, 2021
 - The MD received seven (7) proposals prior to the deadline. We will be putting a three member Project Evaluation Board together to review the proposals. Panel has made their selection and are beginning the work.
 - Tender awarded to
 - SNC Lavalin inc. at **\$54,027 (Budget \$90,000)**
 - 2nd WSP Canada Inc.
 - 3rd Golder Associates Ltd
 - Start-up Meeting with SNC was June 11^h.

Site visit and inspection of all 5 PRFA dams on Monday June 14.

Two engineers with SNC-Lavalin Inc., Dam Safety Operation and Infrastructure officer from AEP, MD's Agriculture Fieldman, Safety Coordinator and myself.

Will be bringing final report to Council when received in September for direction on the future of the dams and budget considerations for 2022.

No further update at this time

- **Standpipes (Cowley, PC and new site in BM)**

- MPE hired to provide engineered drawings and cost estimates for presentation to Council on July 13th.

- Council approved both new sites to be completed in 2021.

- PC Standpipe is going to IMDP Meeting on Aug 27th and Roland is working with AEP on Approval process and Dev Permit. - IMDP Committee passed a resolution stating they have no concerns with this development.

Construction still slated for September with the unit arriving late in September/October for installation and hook up. Commissioning in October/November. **Please note PC Standpipe is now going to be located at the MD's Sand Shed Site off Pronghorn.**

- land purchase with BM Standpipe has been completed and the Development Permit and subdivision are in progress.

- survey for both locations will be completed and flagged next week (w/e Sept 17) so we can begin site prep at both locations.

Cowley interface upgrade to coincide with the installation of our two new units in October.

Recommendation:

That the Operations report for the period August 25, 2021 to Sept 14, 2021 is received as information.

Prepared by: Eric/Roland/Troy



Date: Sept. 08, 2021

Submitted to: Council

Date: Sept. 14, 2021

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3002	Division 1	NE26 T4 R30 W4	#3015 TWP4-5	No maintenance on snow fence for years, Bison in field Bison no longer there,RQ maintenance RR30-1	Tony N	To Be completed	March 15, 2021	Roger asked us to wait later this summer has the field stay wet. On list to do	-
3004	Division 4	WC Ranches	by Glider Strip	To put in another approach & possible culvert	Jonathan	-	March 31, 2021	will be completed when available, not a priority	-
3010	Division 3	SE15 T6 R2 W5	-	Premanent snow fence needs repair	Eric	Completed	May 19, 2021	On the Permanent snow fence list, Tony N to assess.	August 19, 2021
3020	Division 1	St Henrys	-	Brush need cutting / Maintenance	Jonathan	-	June 3, 2021	talk to him, told him we would do it in the winter	-
3036	Division 1	NW15 T5 R30 W4	RR30-3	Culvert concerns	Jonathan	-	June 14, 2021	Culvert will need cleaning and rip rap, would be done later in the fall / Sept.	-
3044	Division 4	SE28 T8 R29 W4	-	Requesting roadside grass mowing	Crew	Completed	June 21, 2021	will be added to <u>mowing list</u>	August 24, 2021
3048	Division 5	SE27 T7 R2 W5	#2219	Driveway grading and Driveway mowing	Crew	-	June 23, 2021	will be added to <u>mowing list</u>	-
3068	Division 5	Maycroft Road	RR2-4 into their place	Has a "Dead End Sign" but would like a "No thru Road Sign" at the junction of the Maycroft Road	Eric	-	July 12, 2021	Will be added to the <u>sign List</u>	-
3072	Division 5	SW27 T7 R2 W5	#2322 Hwy 3	Lundbreck Falls RQ to cut grass on driveway	Crew	-	July 13, 2021	will be added to <u>mowing list</u>	-
3081	Division 3	SE2 T6 R1 W5	#6016 RR1-1	RQ to have driveway graded / Christies Mines and Toney Drive	Tony T	Completed	July 20, 2021	Had filled out a form but didn't realize he still had to call in the request the work	August 23, 2021
3086	Division 3	SW15 T5 R1 W5	#5202 RR1-3A	Steep Hill unproved road is starting to wash away and is a concern. Also grass cutting is requested	Crew	-	July 22, 2021	will be added to <u>mowing list</u>	-
3087	Division 2	RR29-4	North of Sproule feed lot	at 1st Texas Gate would like a "No Throu Road/Dead End "Sign GPS systems have incorrect info & people are getting lost	Jonathan	-	July 22, 2021	Will be added to the <u>sign List</u>	-
3093	Division 2	-	-	Memo from AdMin re snow fence on his property needs repair calf got its head stuck in the boards	Tony N	Completed	July 27 & Aug 10	-	August 19, 2021
3095	Division 3	SW21 T5 R2 W5	#2330 TWP5-3	RQ GRASS MOWING same as previous years	Crew	-	July 27, 2021	Will be added to the <u>mowing list</u>	-
3102	Division 5	NW21 T9 R2 W5	#9317 RR2-4	Looking for update on culvert issue	Jonathan	-	August 3, 2021	called on August 9, 2021 defered to September	-
3122	Division 3	SW13 T6 R1 W5	#6205 RR1-1 off 507	Would like driveway graded	Tony T	Completed	August 16, 2021	-	August 24, 2021
3123	Division 1	NW12 T5 R30 W4	#30021 YWP5-2	Would like driveway graded	Brian	Completed	August 16, 2021	-	August 23, 2021
3124	Division 5	Talon Peakes	-	Wondering when grader is in the area why the road doesn't get touched up from the new gravel and dust control	Eric	Completed	August 16, 2021	Grader was in this location Sept 07, 2021	September 7, 2021
3126	Division 3	-	-	Would like a sign No thru Road at RR1-2	Eric/Don	-	August 16, 2021	Will be added to the <u>sign List</u>	-
3127	Division 1	NW30 T4 R28 W4	#4421 RR29-0	Would like driveway graded	Brian	Completed	August 17, 2021	-	August 23, 2021
3128	Division 1	NE24 T4 R30 W4	#4328 RR30-0	Would like driveway graded MOVING to new place (Dianne Gregorys former place)	Brian	Completed	August 17, 2021	-	August 23, 2021

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3129	Division 1	NE22 T4 R29 W4	#29215Hwy 505	Would like to arrange for getting gravel out of Bruder Pit	Eric	-	August 17, 2021	-	-
3130	Division 4	-	Boat Club	Asking to have road to BoatClub graded	Eric	Completed	August 17, 2021	-	August 19, 2021
3131	Lundbreck	426 - 1st Street	-	After new road work and culvert still a drainage problem & wanted grass cut between Trailer Park & 1st Ave (Betty)	Eric	-	August 18, 2021	Called a few time, having hard time to connect with each other	-
3132	Division 3	NE13 T6 R1 W5	#6218 RR1-0 off Hwy 507	Road needs grading (by Dale Stuckeys) Kathy Days property	Tony T	Completed	August 18, 2021	-	August 30, 2021
3133	Division 4	-	RR29-1	Reported roads needing maintenance Up towards Campbells and RR29-1 off Hwy785	Shawn	Completed	August 18, 2021	-	September 7, 2021
3134	Division 3	NE1 T6 R2 W5	#6019 RR2-1A	Gladstonew Valley road needs maintenance	Tony T	Completed	August 19, 2021	-	August 31, 2021
3135	Division 5	-	RR2-1A	RQ Hill from McCulloch Pit to Fisher Bridge be graded	Tony T	Completed	August 23, 2021	-	August 24, 2021
3136	Airport	-	-	Lights are disappearing in the grass along runway MOWING	Eric	Completed	August 25, 2021	-	August 26, 2021
3137	Division 3	NE1 T6 R2 W5	#6019 RR2-1A	Requested driveway grading - By Stillmans	Tony T	Completed	August 25, 2021	-	August 30, 2021
3138	Division 1	SW4 T4 R29 W4	#29326 TWP4-6	Re wanting to clean ditch for drainage to direct water from his property to drain into the culvert	Jonathan	-	August 30, 2021	Meet with him, might have to wait till spring 2022	-
3139	Division 4	SW16 T8 R29 W4	RR8-2	On Welsh Road south of the feed lot Fortis took out a power pole & kept a mound of dirt which will likely cause drifting it should be removed before the snow flies	He asked for Aaron	Completed	August 30, 2021	Fortis has been contacted	September 2, 2021
3140	Division 4	SE29 T8 R1 W5	-	Wanting the grass seed to be put in	Jonathan	-	August 30, 2021	AES Waiting for seed, should be completed this week	-
3141	Division 3	Across from Mr Zoratti	RR1-3	North off Hwy 507 can road be graded	Tony T	Completed	August 30, 2021	-	August 31, 2021
3142	Division3	NE30 & Se30 T6 R1 W5	#1427 TWP6-4	Snowfence needs fixed or removed and road is full of washboard and loose gravel /no operator knows how to grade according to Sue	Tony T	Completed	August 30, 2021	-	August 31, 2021
3143	Division 4	SW16 T9 R1 W5	#9205 RR1-4	Dumpster has been dumped by driveway and will be in the way	Jonathan	Completed	August 31, 2021	-	August 31, 2021
3144	Division 4	NE36 T8 R30 W4	#30016 TWP8-4	They are having a concert on the weekend and would like they road and driveway graded	Jonathan	Completed	September 1, 2021	Will need to be done September 2	September 2, 2021
3145	Division 3	Intersection	RR2-1B & TWP5-5	By Everts Bus driver complaining poor visibility because of trees	Jonathan	Completed	September 1, 2021	Would require a lot of big trees to be cut down, will consider installing a stop sign instead	September 7, 2021
3146	Division 4	41 Walking Plow Acres	-	Inquiring about gravel and wanting driveway graded	Shawn	-	August 24, 2021	Shawn looked at it. Will need to be completed in the spring if she wants to buy gravel.	September 8, 2021
3147	Division 4	SE14 T7 R29 W4	#29115 TWP7-2A	Requesting new Cattle Guard	Jonathan	Completed	September 2, 2021	-	September 2, 2021
3148	Division 5	NW20 T9 R2 W5	#2425 TWP9-4	Concerned about the muskrats causing problems and would likesomeone to have a look	Jonathan	Completed	September 2, 2021	-	September 7, 2021
3149	Division 1	NW36 T3 R29 W4	#3531 RR29-1	Needs a phone call re Dust Control in previous years has been done by MD not this year	Eric	-	September 2, 2021	Called and left message	-
3150	Division 3	SW14 T05 R01 W5M	-	Requested Driveway grading and Approach location approval.	Eric	Completed	September 2, 2021	Approach approved on Sept 02 and grading completed Sept 08, 2021	September 8, 2021

AES, August, 2021

- August 2, STAT
- August 3, Grasshopper Count, Staff Planning (Budget)
- August 4, records and billing, river inspections & control (Castle)
- August 5, Budget, river inspections & control (Oldman)
- August 9, AES Safety Meeting, river inspections & control (Crownsnest)
- August 10, Crop Report – drought conditions has made this more important as many MD's in province are declaring disaster. We have had enough rain to make crops about average or above in most of the municipality
- August 11, Hoary Cress, Blueweed, Spotted Knapweed assessment on provincial land around the Oldman Reservoir, river inspections & control (Oldman)
- August 12, Canola field inspections, informal, around gate areas, noticeable problem areas just looking for Clubroot
- August 16, fertilized admin lawn & Patton Park, before it rained an inch or more (2 – 4 inches across MD by end of the 17th),
- August 17, crew work plans for 2022, Gravel Pits (all crews)
- August 18, Nodding Thistle, weed inspections Division #1, staff planning (Budget)
- August 19, Diffuse Knapweed, Premix, MD Appreciation Lunch
- August 23, Canola field inspections (informal, around gate areas, noticeable problem areas)
- August 24, Nodding Thistle, Canola field inspections, formal, stems cut & sent in and roots cut and sent in
- August 25, Budget, reporting, equipment work (mostly livestock equipment for fall use)
- August 26, last day for five summer staff, safety review (for departing staff)
- August 30, 31, Fall Spraying – hot summer and August rains have made perfect conditions for Fall Spraying to begin early. As such, I've included September below.

Sincerely,

Shane Poulsen,
Agricultural Services Manager

AES, September, 2021

- September 1 – 30, Fall Weed Program, included because it's already started in August. Not trying to rush summer but drought + heavy August rains are making "fall" spraying early this year! I've included the South Region Conference on October 6 because elections might make planning this more difficult.
 - Hoary Cress, fall spraying on some patches, began in August, focus on OMRD area
 - Wild Caraway, no evidence of regrowth yet (August 19), may happen with recent rains
 - Dame's Rocket, one patch to consider otherwise done
 - Spotted Knapweed, will be germination in any patches that have potentially seeded out any time in the last several years so excellent fall spray opportunities
 - Hawkweed, will use extensive fall spraying in Forestry areas
 - Scentless Chamomile, no regrowth yet
 - Field Scabious, mostly done, will monitor Waterton River area for fall control options
 - Oxeye Daisy, fall spraying, largely in Forestry areas but also along roads and in focus areas this year, I expect seed germination to occur after the heavy August rains
 - Tall Buttercup, will be opportunities for fall spraying this year (due to drought conditions and then heavy August rains)
 - Perennial Sowthistle, extensive this year, will spray with every opportunity this fall
 - Canada Thistle, getting fall regrowth while it's going to seed in some areas, will be spraying with every opportunity (weather permitting)
 - Dalmatian Toadflax, biocontrol was widespread this year, feeding damage evident up until mid-August
 - Common Mullein, re-visit and spray fall growth especially in Forestry
 - Field Bindweed, calls for control options but done on MD lands
 - Common Tansy, deadheading and spraying
 - Queen Annes Lace, picking and spraying (still flowering in some cases)
 - Blueweed, all patches revisited and sprayed
 - Nodding Thistle, Plumeless Thistle, check for late flowering and for any germination after spraying or picking
- September 1, PW Safety Meeting, ASB Meeting
- September 1 – 30, Roadside Spraying, Canada Thistle, Perennial Sow Thistle
- September 1 – 30, Alberta Parks fall spraying
- September 1 – 30, SRD-VPL fall spraying (if budget allows)
- September 1 – 30, Gravel Pits with Blueweed revisited
- September 1 – 30, BW sites revisited
- September 2, items from ASB, Asset Management meeting, ALUS Tour
- September 6, STAT
- September 7, Crop Report, Clubroot & Blackleg Survey, starting fall spraying on Water Pipeline
- September 8, AES Safety Meeting, AES site safety inspection, Asset Management Update
- September 9, Joint Health & Safety Committee Meeting, reporting, inspections
- September 13, resolution due to South Region Committee Secretary, Safety Binder
- September 14, South Region AAAF Meeting, Brooks
- September 15, rental equipment, billing, Parks report
- September 16, last ten hour day (too dark in morning), dams (work and reporting)
- September 20, eight hour days/five day weeks start
- September 21 – 24, grass seeding (several spots in MD)


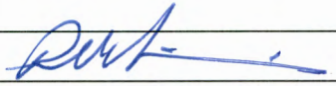
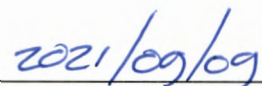
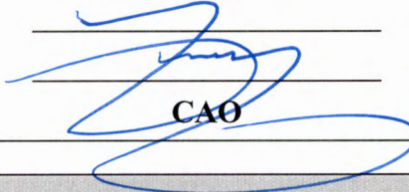
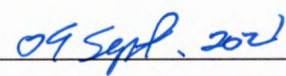
- September 27, SWIM meeting
- September 30, ASB October package, Premix
- October 1, last day for two crew
- October 6, ASB South Region Conference, Cardston

Sincerely,

Shane Poulsen,
Agricultural Fieldman

Recommendation to Council

G3b

TITLE: Agriculture and Environmental Services Department Veresis Intelli-spray Weed Sprayer Purchase Timing			
PREPARED BY: Roland Milligan		DATE: September 9, 2021	
DEPARTMENT: AES			
		ATTACHMENTS:	
Department Supervisor	Date		
APPROVALS:			
			
Department Director	Date	CAO	Date
RECOMMENDATION: That Council approve \$20,000 in funds for an Intelli-spray Weed Sprayer in 2021, with said funds coming through the Equipment Reserve (6-12-0-752-6740).			

BACKGROUND:

- The purchase of two Veresis Intelli-spray 9TDE Twin Reel pick-up box mounted weed sprayers are required for the Agricultural and Environmental Services department.
- Both sprayers have been included in budget planning for 2021 and 2022. The 2021 purchase was approved with the adoption of the 2021 municipal budget last year. The request for the second unit was presented to Council Committee, for a cost of \$20,000, on August 24, 2021. The purchase was “approved in principal” during this meeting for the 2022 budget.
- The department was unable to order the 2021 unit as the company was not shipping full units due to the Covid-19 situation.
- If the MD proceeds with the Intelli-spray Weed Sprayer purchase as outlined in the 2022 proposed budget, AES will be unable to make this purchase until after January 1, 2022.
- Due to the ordering and process, approving the expenditure in 2021, will allow the department to order both units at the end of September with delivery in April 2022. In time for preparation for the 2022 weed spraying season.

Recommendation to Council



Designed for professional contractors, the twin reel model is designed for two operators to work at the same time, covering twice the amount of ground. The 9TDE model is designed to maximise space on your vehicle or trailer.

This space-saving design allows the reels to be positioned above the pump and motor to allow for a shorter overall length.


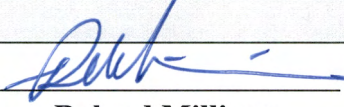
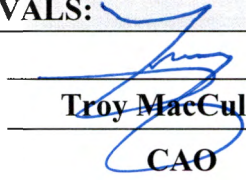
Tank Size	600L to 2400L UV stabilised tank. Available with or without tank
Framework	Hard, powder coated slip on framework with bolt down points
Motor	9HP Genuine Honda OHV motor with electric start and 10amp electric charge coil
Pump	BertoIni PA730 triple diaphragm pump (70L/min, 580psi max)
Reel	Twin reel with independent remote controlled rewind frequencies
Hose	Up to 200m of 3/8" ID Supa-Slip® hose per reel
Pressure Controller	4 outlet Sting pressure controller with gauge
Nozzle	Turbo400 gun with swivel and adjustable spray pattern. Single hand operation

FINANCIAL IMPLICATIONS:

\$20,000

Recommendation to Council

G3c

TITLE: DEVELOPMENT PERMIT NO. 2021-58 Applicant: 1077841 Alberta Ltd. Location SE 12-7-3 W5M (Hiawatha Campground) Division: 5 Size of Parcel: 64 ha (160 acres) Zoning: Direct Control - DC Development: Attached Garage to Existing Manufactured Home	
PREPARED BY: Roland Milligan	DATE: September 9, 2021
DEPARTMENT: Planning and Development	
Signature: _____	ATTACHMENTS: 1. Development Permit Application No. 2021-58 2. Site Plan
APPROVALS:	
 _____ Roland Milligan	 _____ Troy MacCulloch CAO
2021/09/09 Date	09 Sept. 2021 Date
Department Director	Date

RECOMMENDATION:

That Development Permit No. 2021-58, for the development of an attached garage, be approved, subject to the following Condition(s) and Variance(s):

Condition(s):

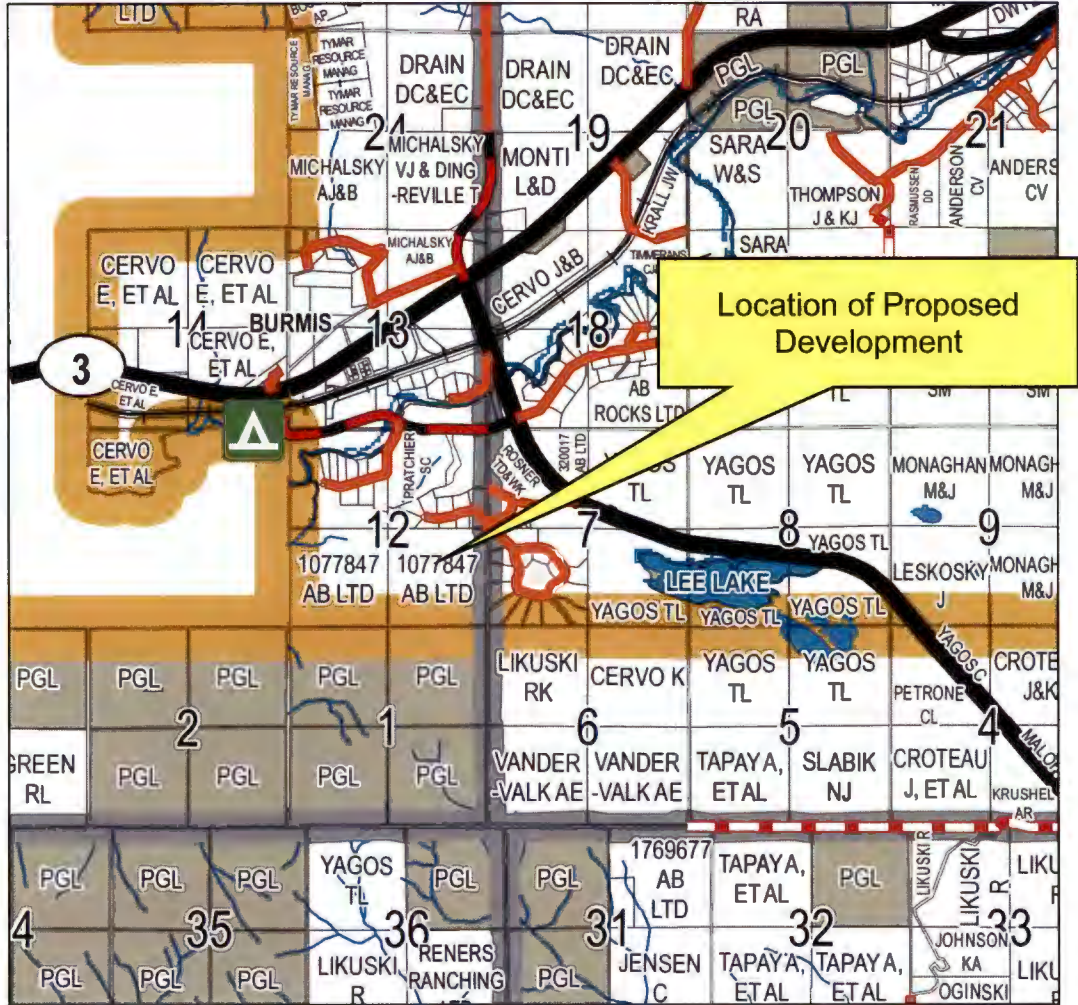
1. That this development meets the minimum provisions as required in Land Use Bylaw 1289-18.

BACKGROUND:

- On August 6, 2021 the MD received Development Permit Application No. 2021-58, for the development of an attached garage to an existing manufactured home to within the SE 12-7-3 W5M.
- This application is being placed in front of Council because:
 - Within the Direct Control – DC Land Use District, Council is the development authority for all proposed uses.
- The proposed location of the garage meets the setback requirements of the land use district.
- Pursuant to Section 18.13(b) of the Land Use Bylaw, the application was forwarded to the adjacent landowners for comment, no responses were received at the time of preparing this report.

Recommendation to Council

Location of Proposed Development





Municipal District of Pincher Creek
P.O. Box 279
Pincher Creek, AB T0K 1W0
Phone: 403.627.3130 • Fax: 403.627.5070

DEVELOPMENT PERMIT APPLICATION

All grey areas will be completed by the Planning Authority

DEVELOPMENT PERMIT APPLICATION NO. 2021-58

Date Application Received AUG 6/21

PERMIT FEE \$100 Permitted
\$150 Discretionary DC

Date Application Accepted AUG 14/21

RECEIPT NO. 51000

Tax Roll # 5138.010

IMPORTANT: This information may also be shared with appropriate government / other agencies and may also be kept on file by those agencies. This information may also be used by and for any or all municipal programs and services. The application and related file contents will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection of this information, please contact the Municipal District of Pincher Creek No. 9

SECTION 1: GENERAL INFORMATION

Applicant: 1077841 AB Ltd

Owner of Land (if different from above): _____

Address: _____ Telephone: _____

Interest of Applicant (if not the owner): _____

SECTION 2: PROPOSED DEVELOPMENT

I/We hereby make application for a Development Permit under the provisions of Land Use Bylaw No. in accordance with the plans and supporting information submitted herewith and which forms part of this application.

A brief description of the proposed development is as follows:

To add attached garage (14' x 27' x 11') to mobile home.

Legal Description: Lot(s) _____

Block _____

Plan _____

Quarter Section SE 12-07-03 W5
7116, RR30

Estimated Commencement Date: AUGUST 15, 2021

Estimated Completion Date: DECEMBER 30, 2021

SECTION 3: SITE REQUIREMENTS

Land Use District: DC DIRECT CONTROL Division: 5

Permitted Use Discretionary Use DC

Is the proposed development site within 100 metres of a swamp, gully, ravine, coulee, natural drainage course or floodplain?

Yes No

Is the proposed development below a licenced dam?

Yes No

Is the proposed development site situated on a slope?

Yes No

If yes, approximately how many degrees of slope? 6 degrees

Has the applicant or a previous registered owner undertaken a slope stability study or geotechnical evaluation of the proposed development site?

Yes No Don't know Not required

Could the proposed development be impacted by a geographic feature or a waterbody?

Yes No Don't think so

<u>ACCESSORY</u> <u>PRINCIPAL BUILDING</u>	Proposed	By Law Requirements	Conforms
(1) Area of Site	APPROX. 100' x 50'	-	-
(2) Area of Building	35m ² (378 FT ²) 14 x 27.	-	-
(3) %Site Coverage by Building (within Hamets)	N/A.	-	-
(4) Front Yard Setback Direction Facing: <u>NORTH</u>	250m	75m	YES
(5) Rear Yard Setback Direction Facing: <u>SOUTH</u>	525m	75m	YES
(6) Side Yard Setback: Direction Facing: <u>EAST</u>	650m	30m	YES
(7) Side Yard Setback: Direction Facing: <u>WEST</u>	755m	75m	YES
(8) Height of Building	11'	N/A	-
(9) Number of Off Street Parking Spaces	N/A.	-	-

Other Supporting Material Attached (e.g. site plan, architectural drawing)

ACCESSORY BUILDING	Proposed	By Law Requirements	Conforms
(1) Area of Site	N/A		
(2) Area of Building			
(3) % Site Coverage by Building (within Hamlets)			
(4) Front Yard Setback Direction Facing:			
(5) Rear Yard Setback Direction Facing:			
(6) Side Yard Setback: Direction Facing:			
(7) Side Yard Setback: Direction Facing:			
(8) Height of Building			
(9) Number of Off Street Parking Spaces			

Other Supporting Material Attached (e.g. site plan, architectural drawing)

SECTION 4: DEMOLITION

Type of building being demolished : N/A

Area of size: _____


Type of demolition planned: _____

SECTION 5: SIGNATURES (both signatures required)


The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to this application for a Development Permit.

I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

DATE: AUG 6 / 21

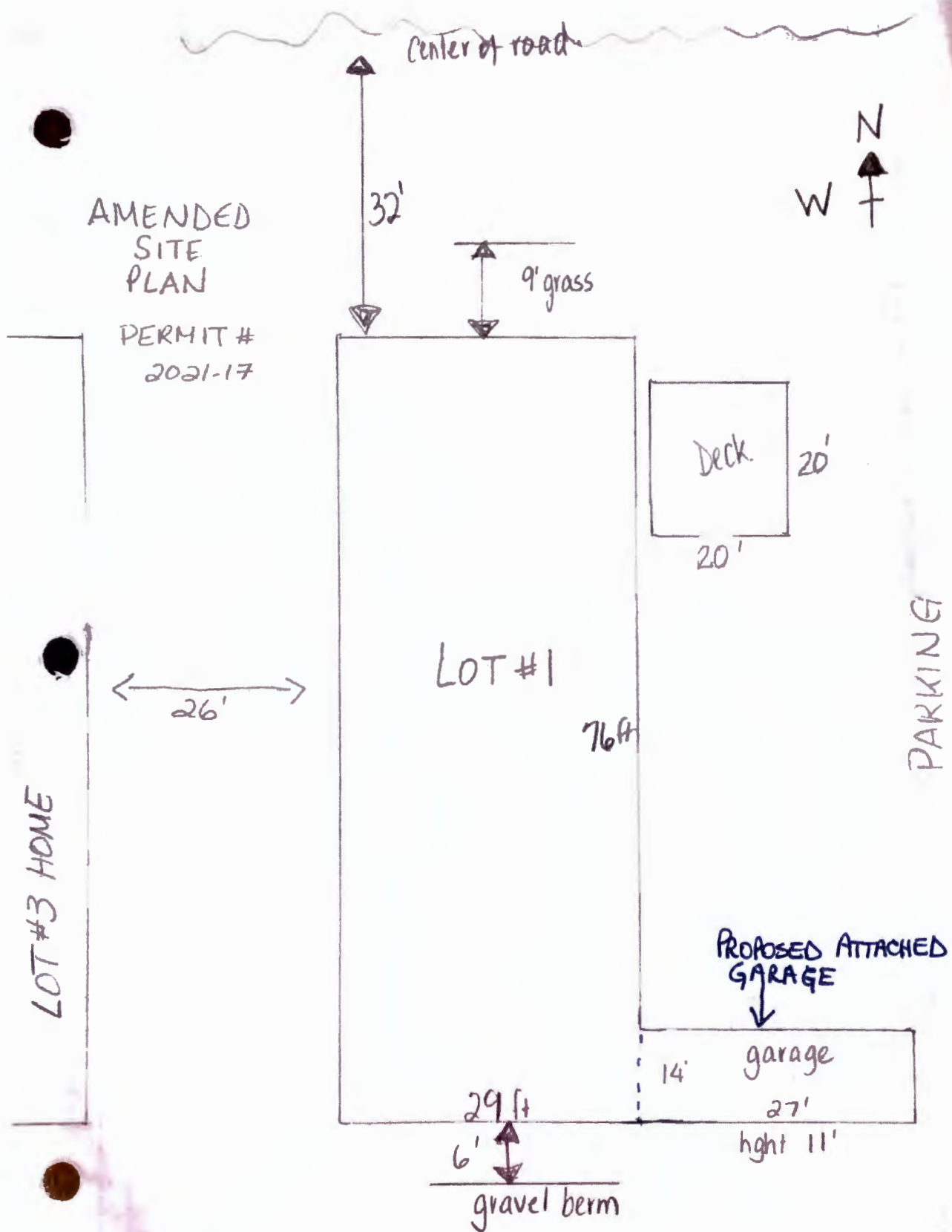


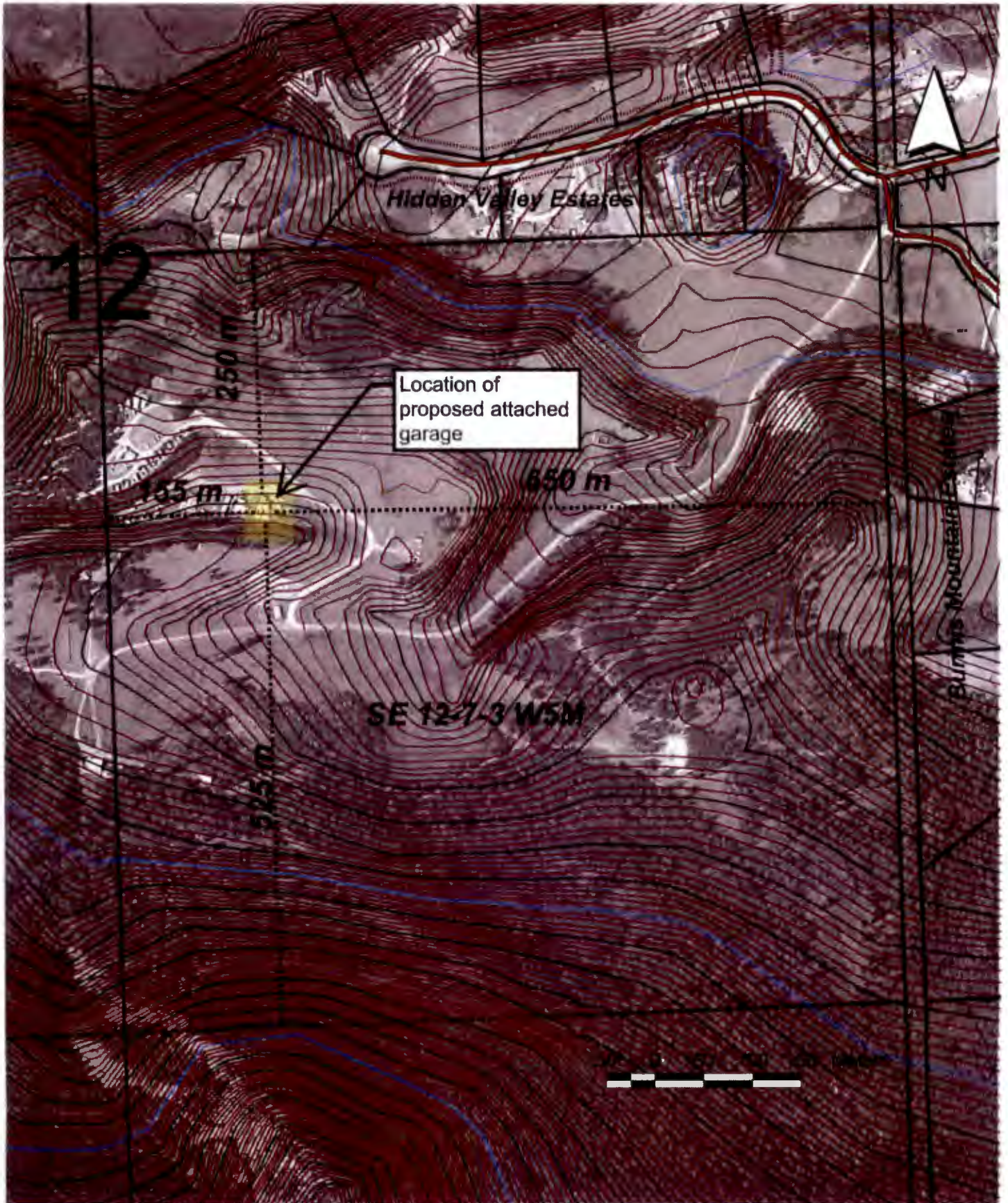
Applicant



Registered Owner

Information on this application form will become part of a file which may be considered at a public meeting.





CHIEF ADMINISTRATIVE OFFICER'S REPORT

Aug 25- Sept 14, 2021

Discussion

Aug 25	HR Meeting Staff Count Meeting for Ops Budget Lundbreck Paving Meeting – On Site
Aug 26	Post Council and SMT (senior mgmt. team) Meeting Meeting with Reeve regarding PCESC Safety Budget Meeting
Aug 27	IMDP Meeting Stand Pipe and ECO Station follow up meeting with Roland and AEP
Aug 30	Finalize Land Negotiations and Contract for BM Stand Pipe Meeting with Roseke and Leo
Aug 31	Meeting with Landowner, Roseke, Leo and Rolland for Screwdriver Creek BF Water and Waste Water Budget Meeting IT Budget Meeting
Sept 01- 03	ARMAA Conference
Sept 07	Crop Loss Agreement for BM Project Asset Management Meeting Sub Division Meeting
Sept 08	Salary Grid Meeting for Budget Beaver Mines Walk Through with MPE and Resident Joint Health and Safety Committee
Sept 09	Aggregate Meeting with AEP Airport Meeting with Chair and Consultant Council Prep
Sept 10	Water Crossing follow up with Fintegrate Consulting Meeting with RMA/Genesis Insurance
Sept 13	SMT Meeting Water Operations Meeting
Sept 14	Committee and Council Meetings

- Numerous other meetings throughout this period to address any issues or tasks from the Aug. 25th meeting.

Upcoming Meetings

- Sept 15 – Joint Council with Town for Joint Funding
- Sept 23 – Public Engagement Session for MDP
- Sept 30 – ARMAA Regional Meeting in Lethbridge, AB

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period August 25, 2021 – September 14, 2021.

Prepared by: Troy MacCulloch, CAO  Date: Sept 09, 2021

Respectfully presented to: Council Date: Sept 14, 2021

Letters from last Council:

1. Meeting request during RMA with Municipal Affairs
2. Decline Foothills Little Bow additional resolutions

Advertising/social:

Road closure bylaw public hearing 1332-21

Public meeting MDP

Public Hearing MDP

Other Admin action items

MD Statement to Coal Committee – Submitted August 2021.

MD of Pincher Creek No. 9

The Vision of the Council of the MD of Pincher Creek is a community that manages growth and supports our western heritage while preserving our natural environment.

When we heard that there was an opportunity to voice our concerns on coal and its development within the Eastern Slopes, a number of thoughts immediately came to mind. However, upon reflection and sorting through the various viewpoints, one theme became clear and that is our unyielding stewardship of our water. This is not just water for agriculture or human consumption, but water for recreation and our irreplaceable natural habitats.

To think there was even a small chance of doing generational harm to this resource, is beyond comprehension for us. We are not against coal, but we are certainly firm in our resolve to protect what makes us uniquely SW Alberta; the natural beauty and abundance of wildlife and viewscapes, not to mention thriving communities and recreational spaces. We work hard to coexist within this region, to keep what is undeveloped as "untouched" as possible for all to enjoy, humans and animals alike and the one thing we all share is the water. Everything truly valued by us, begins and ends with our water.

Our Council has heard from our residents and numerous groups within our community and our voice is unified in this. There can be no development without risk to our headwaters and any risk to our water is simply not acceptable. For us and the generations that will come after us.

Thank you for allowing us to add our voice to your engagement process.

Respectfully,

Reeve Brian C Hammond

On behalf of the Residents and Council of the MD of Pincher Creek No. 9

Foothills Little Bow Municipal Association Agenda

Friday, September 17, 2021, 10:00 AM

Continental Ballroom, Coast Hotel

526 Mayor Magrath Dr S

Lethbridge, AB

H1a



-
- 1. Welcome and Introductions of Guests (10:00 AM)**
 - 2. Roll Call of persons present and Quorum**
 - 3. Agenda Additions**
 - 4. Adoption of the Agenda**
 - 5. Tribute to Members who passed**
 - a. Hans Rutz (Lethbridge County)
 - b. Harlan Cahoon (Cardston County)
 - 6. Adoption of the Minutes of the January 15, 2021 Foothills Little Bow meeting**
 - 7. Business arising from the Minutes**
 - 8. Greetings (10:30 AM) -**
 - a. Greetings from the Government of Alberta
 - b. Greetings from the Official Opposition
 - c. Greetings from MLA's in Attendance
 - d. Greetings from MP's in Attendance
 - 9. Association Updates (10:45 AM) -**
 - a. RMA District 1 Director - Jason Schneider. District 1 Director, RMA
 - b. RMA President & Vice President - Paul McLaughlin, President, RMA
 - c. RMA Governance Review - Gerald Rhodes, Executive Director, RMA

- d. FCM Update
- e. Update from Alberta Urban Municipalities Association
- f. Alberta Transportation - Darren Davidson, Regional Director, South Region

10. Pre-lunch Presentation (11:40 AM) – Fortis

11. Lunch- *Sponsored by Fortis* (12:00 PM)

12. Post Lunch Presentation (1:00 PM) - University of Lethbridge- *Enhanced Research and Funding Capacity.*

13. Draft Bylaw Review (1:30 PM)

14. Resolution Session

- a. Historical Resources Impact Assessments- *Resolution FA-01-2021*
Willow Creek MD

15. Foothills Little Bow Municipal Association Financial Report -

- a. Annual Membership fees
- b. Profit & Loss and Balance Sheet Comparison

16. Adjournment (3:00 PM)

NEXT MEETING DATE: January 21, 2022



Tribute to member who passed away – Hans Rutz (Lethbridge County)

October 27, 1933 - June 5, 2021 (age 87)

On Saturday, June 5, 2021, Hans slipped away peacefully, with his daughters by his side, to be reunited with his loving wife Margaret. He will be missed and loved forever.

Hansgeorg Paul Rutz was born October 27, 1933 in Breslau, Germany to Georg and Erna Rutz. The oldest of three boys, he grew up during WWII and lived a life of multiple situations that forced him to reinvent himself and forge on. He emigrated to Canada in May 1953 landing in southern Alberta to work on various farms. It was on one of these farms he met his future wife and love of his life Margaret Brown. They married in 1959 and were together just shy of 51 years. They had four daughters and eight grandchildren. Dad was a person of intelligence and integrity. He served as a counselor for the County of Lethbridge for many years. He also farmed at the same time, often getting up early to do the chores, going to meetings all day and coming home late. He was a long-time member of the Elks of Canada and the Masons. Public service was a job he took seriously and did to the highest of standards.

His greatest job and joy in life was his family. He and mom traveled to many places over the years. In his mind travel was never a waste of money but an investment in memories. They made sure their daughters each went to Germany to meet and see his family and experience life in his homeland. It was a gift he gave us all.

~Moment of Silence~



Tribute to member who passed away – Harlan Cahoon (Cardston County)

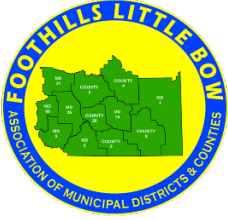
passed September 2, 2021 (age 77)

Harlan Nilsson Cahoon passed away peacefully in the early morning hours of September 2, 2021 at the age of 77. He is survived by his loving wife, Jane Sabey Cahoon, his 6 children, 13 grandchildren and 6 great grandchildren.

Harlan spent many years of his life as a successful businessman in Canmore. After selling his business he returned home with his family to Southern Alberta where he started a couple of new businesses. The success of this business was due to his hard work and his ability to talk to people, which he enjoyed doing. If you knew Harlan, you were sure to get a phone call. He served the community for three terms on Council from 2001 to 2010 and left a lasting impact on the area due to his effort and service on several boards within the area.

Harlan and his wife enjoyed 57 years of marriage before his passing. They loved to travel, especially to Mexico and Hawaii. They also cruised down the rivers of Europe, and each year you could find Harlan and Jane planning a trip. He served his family, his community, and his church for many years and will be missed.

~Moment of Silence~



**Foothills Little Bow Municipal Association
Minutes of the Meeting
10:00 a.m., Friday, January 15, 2021
By Zoom**

**Member Municipal Districts & Counties
Present:**

Cardston County
M.D. of Ranchlands
Cypress County
Foothills County
County of Forty Mile
Lethbridge County

M.D. of Pincher Creek
County of Newell
M.D. of Taber
Vulcan County
County of Warner
M.D. of Willow Creek

Regrets:
Municipality of Crowsnest Pass

1. WELCOME AND INTRODUCTION OF GUESTS

Chair Robin Kurpjuweit, called the meeting to order at 10:02 a.m.

2. ROLL CALL OF PERSONS PRESENT AND QUORUM

Roll Call was taken and representatives of all Municipal Districts and Counties were accounted for except for the Municipality of Crowsnest Pass.

3. AGENDA ADDITIONS

Chair Robin Kurpjuweit asked if there were any additions to the January 15th agenda. Anne Marie Philipsen, County of Newell added “Chairing Meetings.”

4. ADOPTION OF AGENDA

145/21

***MOVED:** Molly Douglas, County of Newell
That the agenda of January 15, 2021 be approved with the addition of Chairing Meetings.*

CARRIED

5. TRIBUTE TO MEMBERS PASSED AWAY SINCE THE LAST MEETING

A moment of silence was held for Bill Gadjos, County of Forty Mile and Larry Silak, Foothills County who passed away since the last meeting.

6. ADOPTION OF THE MINUTES OF SEPTEMBER 20, 2019 MEETING

146/21 *MOVED* Maryanne Sandberg, MD of Willow Creek
That the minutes of the September 18, 2020 Foothills Little Bow Association
be approved as presented.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

No business arising from the minutes.

8. GREETINGS FROM THE GOVERNMENT OF ALBERTA

- a. Greetings from the Government of Alberta
The Honourable Ric McIver, Acting Minister of Municipal Affairs/Minister of Transportation was present and brought greetings on behalf of the Government of Alberta.
- b. Greetings from the Official Opposition
Shannon Philips, MLA Lethbridge West was present and brought greetings on behalf of the Official Opposition.
- c. Greetings from MP's in Attendance
Martin Shields, MP – Bow River and Rachel Harder MP, Lethbridge were present. There were no other local MPs in attendance.
- d. Greetings from MLA's in Attendance
Roger Reid, MLA - Livingstone-Macleod was in attendance.
- e. Greetings from Alberta Urban Municipalities Association
Tanya Thorn was present and provided greetings on behalf of AUMA.

9. REPORTS

- a. RMA District 1 Director - Jason Schneider presented an update on the following:
 - Noted he will be sending email updates periodically
 - Unpaid taxes of oil and gas operations
 - Provincial Policing
 - EOEP courses will be on February 4, 2021
- b. RMA President & Vice President - Paul McLauchlin
 - Municipal Climate Change Action Centre programs
 - Internet speed testing/ investment in broadband

- Red Tape Reduction
- HEMS Review Report

10. DELEGATIONS

- c. Alberta Transportation – Jerry Lau, Infrastructure Manager, South Region
Mr. Lau provided an update in various projects in the region
- d. RMA Governance Review – Gerald Rhodes, Executive Director RMA
Provided an overview on the Governance Review and noted the deadline is January 21, 2021.

11. FOOTHILLS LITTLE BOW ASSOCIATION FINANCIAL REPORTS

147/21 ***MOVED** by Glen Alm, MD of Willow Creek
That the Profit & Loss and Balance Sheet Comparison account from
December 2019 to December 2020 be approved as presented.*

CARRIED

12. RESOLUTION SESSION

- e. Police Act Review – Lethbridge County

Jim Bester, Cardston County read resolution Police Act Review

148/21 ***MOVED** by Lorne Hickey, Lethbridge County
SECONDED by Randy Taylor, County of Warner*

*That the Rural Municipalities of Alberta request the Government of Alberta
to provide greater consultation with rural municipalities on the proposed
Police Act changes and the future of policing in Alberta.*

CARRIED

- f. Preservation of Water Quality and Access to Water by Albertans – MD of Ranchland

Glen Alm, Willow Creek read resolution Preservation of Water Quality and Access to Water by Albertans

149/21 ***MOVED** by Cam Gardner MD of Ranchland
SECONDED by Brian Hammond, MD of Pincher Creek*

*That the Rural Municipalities of Alberta request the Government of Alberta
to proactively take measures to ensure that the headwaters of the South
Saskatchewan River Basin are managed to maintain water recharge
capabilities, to sustain high water quality and to provide access to
significant water supplies for a large number of Albertans.*

CARRIED

13. FORMATION OF BYLAW REVIEW COMMITTEE

147/21 **MOVED** Molly Douglass, County of Newell

That Deliah Miller Foothills County, Anne Marie Philipsen County of Newell, Tamara Miyanaga MD Taber, Randy Taylor County of Warner, Laurie Lyckman Vulcan County be appointed to the Bylaw Review Committee.

CARRIED

14. ELECTIONS

Election of Chair

Robin Kurpjuweit made the first call for nominations for Chair.

Anne Marie Philipsen, County of Newell nominated Jim Bester, Cardston County.

Robin Kurpjuweit made the second call for nominations for Chair – none heard

Robin Kurpjuweit made the third call for nominations – none heard.

Jim Bester, Cardston County was declared elected as Chair for 2021.

Election of Vice Chair

Chair Robin Kurpjuweit made the first call for nominations for Vice Chair.

Brian de Jong, County of Newell nominated Laurie Lyckman Vulcan County

Chair Robin Kurpjuweit made the second call for nominations for Vice Chair – none heard.

Chair Robin Kurpjuweit made third call for nominations for Vice Chair – none heard.

Laurie Lyckman, Vulcan County declared elected as Vice Chair for 2021.

Election of Resolution Committee

Chair Robin Kurpjuweit made the first call for nominations for the two positions on the Resolution Committee.

Ian Sandquest, M.D. of Willow Creek nominated Glen Alm, M.D. of Willow Creek.

Jim Bester, Cardston County nominated Randy Bullock, Cardston County

Chair Robin Kurpjuweit made the second call for nominations for the two positions on the Resolution Committee – none heard.

Chair Robin Kurpjuweit made the third call for nominations for the two positions on the Resolution Committee – none heard.

Glen Alm, M.D. of Willow Creek and Randy Bullock, Cardston County, Cardston County were declared elected as members of the Resolution Committee for 2021.

15. ADJOURNMENT

Chair Robin Kurpjuweit adjourned the meeting at 12:28 p.m.

Chair

Secretary-Treasurer



FOOTHILLS LITTLE BOW MUNICIPAL ASSOCIATION

A Bylaw of the Foothills Little Bow Association in the Province of Alberta for the purposes of administering the Association.

WHEREAS, certain municipalities within Southern Alberta have deemed it appropriate to establish an Association dedicated to advocacy of municipal issues, and

WHEREAS, the municipalities have determined that it would be fit and proper to establish a bylaw dedicated to outlining the operational and administrative procedures of the Association,

NOW THEREFORE THE FOOTHILLS LITTLE BOW ASSOCIATION, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1."This Bylaw may be cited as the "Foothills Little Bow Association Bylaw".

A."Definitions

2."The following terms shall have the associated meanings set forth below;

~~"Act" means the Rural Municipalities of Alberta Act, S.A. 1923, c. 67, as amended from time to time.~~

"Board of Directors" or "Directors" or "Executive" shall mean the Board of Directors of the Association including the Chair, Vice Chair and Secretary-Treasurer;

"Meeting" shall mean a meeting of the Association at a time, date and place established by the members of the Association'

"Member" shall mean a member of the Association and shall include the following municipalities:

Cardston County
Cypress County
Foothills County
County of Forty Mile
County of Newell

Lethbridge County
M.D. of Pincher Creek
M.D. of Ranchland
M.D. of Taber
Vulcan County
M.D. of Willow Creek
Municipality of Crowsnest Pass

“Province” shall mean the Province of Alberta.

“Rural Municipality” shall mean a municipal district created pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26, county, or other special area or specialized municipality within the Province.

“Resolution Policy” shall mean a policy adopted by the Association for the purpose of adopting resolutions to be forwarded to the RMA.

“RMA” means the Rural Municipalities of Alberta.

“Voting Delegates” shall mean an elected official of a member municipality.

B. Membership

3. The Foothills Little Bow Association shall be made up of rural municipalities.

Notwithstanding sections 3 above, the Foothills Little Bow Association may, in its sole discretion, allow duly incorporated specialized municipalities to become members of the Association by majority vote at a regular meeting.

4. Any Member wishing to withdraw its membership may do so upon prior written notice to the Board.

C. Membership Fee

5. Annual fees for upcoming year for all Members shall be set by the Association at the September meeting of each year.

6. In each year, the respective membership fee shall be paid to the Association and shall be due and payable by each Member on or before March 1st of each year. The membership fees paid are non-refundable.

D. Meetings of the Association

7. The Association shall hold a meeting on the third Friday of January and the third Friday of September of each year unless by common consent another date is established by the body of the Association by Resolution. Each meeting shall be called to order at 10:00 a.m. The meeting location for each meeting shall be determined by the Association.

8. Agendas for each meeting shall be distributed to the Chief Administrative Officers by the Secretary/Treasurer of the Association 10 days prior to each Association meeting. Municipal CAO's shall be responsible for the distribution of the agenda to the elected officials within their municipality.

9. Following a call to order by the ~~Chair~~ ~~Chairman~~ a rollcall of those present will be conducted to determine if a quorum is present.

10. Quorum for any meeting of the Association shall be constituted by a Voting Delegate representation of fifty per cent (50%) plus one (1) of the member municipalities as defined within Section "A". No business other than the adjournment or termination of a meeting shall be conducted at a meeting at a time while quorum is not present. This included, but is not limited to, elections for ~~President and Vice President~~ ~~Chair and Vice Chair~~, the acceptance of financial reports or other reports and votes on resolutions that require a quorum.

11. The Association agenda of each meeting of the association shall include the following agenda items:

- i. A financial statement of the association,
- ii. A report by the Chair of the Association
- iii. A report by the Zone 1 representative to the RMA
- iv. A report by the RMA of those items of business and/or advocacy as directed by the Full Membership
- v. Presentations by delegations on issues of interest requested by Association members,
- vi. In the absence of requests from members for presentations by delegations pertaining to issues of concern to the Association the Chair may schedule presentations on issues that the Chair believes will be of interest to the Association Members.

E. Election of Directors and Officers

12. At the January meeting ~~of each year~~ ~~of an election year~~ of the Association, there shall be an election following nomination and by a vote indicating a clear majority, a Chair, a Vice Chair, and 2 members of a Resolution Committee.

13. Persons shall be eligible to become a Chair, Vice-Chair or a member of the Resolution Committee of the Association if the individual is a duly elected official of a member Municipality in good standing with the Association.

14. The Chair, Vice-Chair and 2 members of a Resolution Committee shall serve for a term of 2 years ~~1-year~~ to a maximum of 2 terms.

15. A Past Chair of the Foothills Little Bow Association shall act as the Returning Officer for the election of Chair of the Association.

i. At the designated time on the Agenda of the January meeting of each year the Past Chair shall preside over the election of the Chair.

ii. The Past Chair shall make 3 calls for nomination to the position of Chair before closing the floor to nominations.

iii. Members nominated for the position of Chair shall each receive 3 minutes to address the Association prior to the election being conducted.

iv. Election of the Chair and Vice Chair shall be conducted by a show of ha a secret balloton.

v. In the case of more than two candidates running for the office of Chair, the two candidates receiving the greatest number of votes in the first round of voting shall run-off for the position of Chair in a second round of voting.

vi. The Chair is declared elected by simple majority of members present.

16. The Chair of the Association shall, after the election for Chair, conduct the election of the Vice-Chair and Resolutions Committee in the same manner as outlines in paragraph 15.

17. No compensation shall be paid to the Chair, Vice-Chair, Resolutions Committee or Secretary/Treasurer.

18. For the purpose of administering the affairs of the Association the Secretary/Treasurer of the Association shall be a designate officer of the municipality represented by the Chair and shall be appointed by the Chair.

19. The signing authorities of the Association shall be in all cases two of the following three executive members; the Chair, or the Vice-Chair or the Secretary/Treasurer.

F. Vacancies

20. In the event that a Chair ceases to hold office in his/her own Municipality as the result of a municipal election or disqualification, the Vice-Chair shall be deemed to be the Chair of the Association effective immediately.

Lethbridge County
M.D. of Pincher Creek
M.D. of Ranchland
M.D. of Taber
Vulcan County
M.D. of Willow Creek
Municipality of Crowsnest Pass

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19. The signing authorities of the Association shall be in all cases two of the following three executive members; the Chair, or the Vice-Chair or the Secretary/Treasurer.

F. Vacancies

20. In the event that a Chair ceases to hold office in his/her own Municipality as the result of a municipal election or disqualification, the Vice-Chair shall be deemed to be the Chair of the Association effective immediately.

21. In the event that both the Chair and Vice Chair cease to hold office in their own Municipalities the Reeve of the Municipality from which the former Chair was an elected representative becomes the Chair of the Association until the Association convenes at its next regularly scheduled meeting to elect a new Chair and Vice-Chair.

22. In the event that a member of the Resolutions Committee ceases to hold office in his/her own Municipality as a result of a municipal election or disqualification a member at-large from a member municipality may be appointed by the Chair as a member of the Resolutions Committee until such time as elections for the Resolutions Committee are conducted by the Association.

23. The Chair and Vice-Chair shall be a member of the Resolutions Committee. The Chair shall, when present, preside at all meetings of the Resolutions Committee. In his/her absence the Vice-Chair shall preside at any such meetings.

G. Resolutions

24. Resolutions shall be adopted by the Association in accordance with the Foothills Little Bow Association Resolutions Policy as adopted by the Association and as amended from time to time.

H. Financial Year

25. Unless otherwise established by the Board from time to time, the financial year of the Association shall be from the first (1) day of January to the thirty-first (31) day of December of each year.

I. Auditing

26. The books and records of the Association shall be reviewed at least once each year by a duly qualified person which may be an employee of an Association Member. A complete statement of the standing of the books of the Association shall be submitted to the Members at each meeting.

J. Amendment of Bylaws

27. These bylaws may be amended or repealed by simple majority of the votes of the Members provided that notice of such amendments have been circulated to the Members of the Association prior to a regularly scheduled meeting of the Association.

K. Coming into Effect

28. ~~These Bylaws shall come into full force and effect upon third and final reading by the Association.~~ "These bylaws shall come into full force and effect upon approval of the membership and signature of the Chair and one other Director".

Association Chair

~~Secretary/Treasurer~~ Director

Date Approved _____

DRAFT



Foothills Little Bow Municipal Association

RESOLUTION: HISTORICAL RESOURCES IMPACT ASSESSMENTS

WHEREAS, the Historical Resources Management Branch of Alberta Culture administers matters related to the Historical Resources Act in Alberta, and

WHEREAS, historic resources fall into four categories: archaeological sites, paleontological sites, historic buildings and other structures and aboriginal traditional use sites, and

WHEREAS, approvals for new surface material operations are administered through the Code of Practice for Pits by Alberta Environment and Parks which requires compliance to Section 37 of the Historical Resources Act, and

WHEREAS, for surface material operations less than five hectares in size on public land or Class 2 pits as defined in the Code of Practice for Pits on private land, the applicant must consult Alberta Culture's Listing of Historical Resources prior to initiation of any development activities, and

WHEREAS, the Listing of Historical Resources administered by Alberta Culture identifies lands as containing or having high potential to contain historic resources, and

WHEREAS, designation of the Historic Resource Value on lands which evaluates the potential of the land to contain historic resources as determined by the Alberta Historic Resources Management Branch was made without widespread public consultation with many landowners unaware of regulatory requirements that exists as a result of Historical Resource designations that have been placed without notification on private lands, and

WHEREAS, the designation of lands as having potential for a high Historic Resource Value creates a regulatory requirement on the resource developers to undertake unknown costs and high financial risk related to projects which require Historical Resources Impact Assessments including surface material development and any use which requires as a condition the approval of Alberta Culture, and

WHEREAS, existing gravel pits that expand beyond 5 hectares require Historical Resource Act Approval which may result in numerous Historical Resources Impact Assessments to be undertaken despite the disturbances that have already occurred in the immediate area,

WHEREAS, all costs to undertake a Historical Resource Impact Assessment fall to the landowner or developer, and

WHEREAS, all Historical Resources are the property of the Crown,

NOW THEREFORE, BE IT RESOLVED THAT, the Rural Municipalities of Alberta request Alberta Culture, Alberta Environment and Parks and the Government of Alberta to review the requirements and costs for Historical Resources Impact Assessments be funded by the Province of Alberta, Furthermore it is requested that a formula for financial compensation to landowners be developed should discoveries of historical resources on the land result in restrictions to land use.

Sponsored by: Municipal District of Willow Creek No. 26

Seconded by: _____

Background Information

The Historical Resources Management Branch (HRMB) of Alberta Culture administers matters related to historical resources including archeological resources in Alberta.



Foothills Little Bow Municipal Association

Alberta Culture's Land Use Procedures Bulletin for Surface Materials Historical Resources Act (HRA) Compliance Section B, requires that applicants must apply for Historical Resource Act approval for all proposed surface materials developments over 5.0 hectares in size. At Alberta Culture's discretion, a Historical Resources Impact Assessment (HRIA) may be required.

For surface material operations five hectares or larger on public land or Class 1 pits as defined in the Code of Practice for Pits on private land applicants must apply for Historical resources Act approval through Alberta Culture's online permitting and approval system for ALL proposed surface materials developments over five hectares in size. Development activities cannot proceed until HRA approval has been obtained.

At Alberta Culture's discretion, activities that are targeted for lands that will, or are likely to, contain significant historic resource sites MAY require the conduct of HRIA prior to the onset of development activities.

A copy of the Historical Resources Act approval document must be included with the Conservation and Reclamation Business Plan that is submitted to Alberta Environment and Sustainable Resources Development. This plan is mandatory for Registration of a gravel pit under the Code of Practice.

In 2021, during the application stage to expand an existing gravel pit the Municipal District of Willow Creek undertook an archaeology survey as part of a Stage 1 Historical Resources Impact Mitigation review which is a requirement of the HRIA.

During the review of the lands upon where the existing gravel pit was located it was determined that the 'Listing of Historical Resources' index described the land as having Historic Resources Value (HRV) of 5. Given that lands with an HRV of 5 are considered to have "high potential" but do not contain known historic resource sites, there is no requirement to seek Historical Resources Act (HRA) approval. However, Section 31 of the Historical Resources Act requires that anyone who discovers a historic resource during the course of development must notify Alberta Culture for direction on the most appropriate action.

Through the HRIA a historical resource site was newly discovered consisting of heated stones and stone chips. It was determined that additional archaeology work would be required which would consist of excavation of an area approximately 80 m² with work expected to take approximately 14 days. The cost for this work was expected to be \$139,941.51. Following the completion of the field work an interim report would be issued summarizing the results of the HRIM fieldwork which would be provided to the HRMB that would guide their regulatory review of the gravel pit expansion application and provide the basis for the regulatory response which may include a Historical Resources Act Approval or alternatively the issuance of a **Stage 2** Historical Resources Impact Mitigation study which would require an unknown amount of additional archaeology work at a unknown additional cost.

The Historical Resources Management Branch Schedule requirements states "depending on the results of the Stage 1 investigation, Stage 2 investigation may be required: This caveat is intended by the HRMB to reserve the possibility that during the required fieldwork materials may be found that warrant additional work however this placed a significant and unknown risk to the municipality and the landowner in terms of cost and as such the expansion of the application to expand the gravel pit did not proceed.

As a result of the requirements of the Historical Resource Management Branch substantial costs already spent by the Municipal District and the landowner on the application process were lost and more significantly scarce gravel resources immediately adjacent to a working gravel pit have been permanently sterilized from future development and use.



Foothills Little Bow Municipal Association

Maps of Southern Region

Alberta Historic Resources Management Branch – Listing of Historic Resources (Map)

<https://geoculture.maps.arcgis.com/apps/webappviewer/index.html?id=068e8b3b073d477caffdfcd7a9a52a92>

Blue areas indicate Historical Resource Value of 5 which result in a requirement for reporting of any historic resources and potential for Alberta Culture to order additional work as a condition of its approval.

Note that the HRV 5 follows every river, stream or major coulee feature in southern Alberta: an area where gravel resources are prominently found.

Historical Resource Impact Assessment Process

<https://www.alberta.ca/historic-resource-impact-assessment.aspx>

If an activity is likely to result in the alteration of, damage to or destruction of a historic resource, the person or company undertaking the activity may be required by the Province to:

- conduct a Historic Resources Impact Assessment (HRIA)
- submit a report of the HRIA results
- avoid any historic resources endangered by activity
- mitigate potential impacts by undertaking comprehensive studies
- [document historic structures](#)
- [consult with First Nations](#)

Project-specific requirements are issued in response to a [Historic Resources Application](#), but all assessments must comply with some standard conditions.

See the following Standard Conditions document for details:

[Standard Conditions under the *Historical Resources Act*](#)

Balance Sheet

	Opening	Transactions	Closing
Bank	15,604	7,353	22,957
Equity	(5,187)		(5,187)
Unrestricted Assets	(10,417)		(10,417)
Net Income		(5,353)	(5,353)
Total Equity	(15,604)	(5,353)	(20,957)

Income Statement

Interest	-	3	3
Membership Fees *	-	5,850	5,850
Sponsorships	-	2,000	2,000
Total Income	-	7,853	7,853
Meeting Expenses	-	500	500
Professional Fees	-	-	0
Total Expenses	0	500	500
Net Income	-	7,353	7,353

* Current membership fees are \$450.00



Alberta Elk Commission
#101 5904 50th Street, Leduc, AB T9E 0R6
Phone: (780) 980-7582 • Fax: (780) 980-7591
E-mail: info@albertaelk.com

Council Members of the Rural Municipalities of Alberta
Attention Chief Administrative Officer
Submitted electronically via email

August 27, 2021

Request for Letter of Support for the Legalization of Harvest preserves

Dear Sir / Madam,

Please allow me to introduce myself, my name is John Cameron, President of the Alberta Elk Commission. Together with my wife Christina, and our 3 children, we farm approximately 500 head of elk and bison near Winfield. We have been Licensed Game Farm Operators since 1990.

For the past year, the Alberta Elk Commission has been working on an initiative to advocate to Hon. Devin Dreeshen, Minister of Agriculture and Forestry, for the legalization of Harvest Preserves in Alberta. Harvest Preserves are legal in other Canadian jurisdictions such as Saskatchewan but are not currently allowed in Alberta. This places our industry at a competitive disadvantage and causes us to lose both direct revenues from harvesting animals in Alberta and many associated economic benefits. We produced the attached 7-minute video taken at SilverTine Wildlife in Rapid View, Saskatchewan to show what a harvest preserve entails: <https://www.youtube.com/watch?v=uJsbTjaS67I>

As you are aware, having sustainable industries and jobs in rural Alberta is critical to maintaining viable communities for generations to come. Harvest preserves offer many economic development opportunities such as hunting, ice fishing, summer fishing with handicap access, kayaking, canoeing, RV lots, camping, business retreats, team building, cross country skiing, snowshoeing, shooting range, trap and skeet, firearms courses, native arts and crafts courses, horse riding, summer camp for kids, gift shop, boy scout and girl guide camp outs, survival courses, and archery shoots, etc. They employ positions for guides, kitchen staff, cooks, housekeepers, maintenance staff, shuttle service, instructors, office and administrative staff.

The Alberta Elk Commission has collected over 60 letters of support from licensed game farm operators, associated businesses and investors willing to invest millions of dollars in rural Alberta to develop harvest preserves should legalization be possible. On behalf of the Alberta Elk Commission, I request a letter of support from council for the legalization of harvest preserves.

Should you or council members have questions or would like us to present to council, please contact Bruce Friedel, AEC Vice Chair at 780-201-7475 bfriedel@mcsnet.ca or Mike McRee, AEC Director at 403-318-3426 or riverbnd@telus.net

Thank you in advance for your consideration and support.

Yours Sincerely

John Cameron

AEC Chair



The Alberta Fish & Game Association is your voice in conservation

H1c

August 25, 2021

To the Rural Municipalities of Alberta

AFGA Information Circular – Cervid Harvesting Preserves

Allow me to introduce myself. I am Victor Benz, President of The Alberta Fish and Game Association (AFGA).

I would like to bring to your attention a topic of special interest to our organization. This past January we were made aware of a provincial lobbying effort by the Alberta Elk Commission to change provincial legislation in pursuit of the legalization of Cervid Harvesting Preserves (CHPs) in Alberta. We are firmly opposed to this proposed legislation change and responded with the attached letter to the Premier and the Ministers responsible, signed by my predecessor, Mr. Brian Dingreville.

It has recently come to our attention that the Alberta Elk Commission is now approaching individual counties within Alberta, looking for a letter of support for the legalization of Cervid Harvesting Preserves in Alberta. In anticipation that your administration either has already been approached or will be approached in the near future by the Alberta Elk Commission on this topic, I am reaching out to share our position with you. If you deem it useful, we are prepared to answer any questions you may have or make a presentation to you and your Council on this topic.

Our position has not changed. We believe that game ranching is in direct conflict with the conservation of Alberta's wild cervid populations and remain in steadfast opposition of it, which includes a call for the phase-out and elimination of all existing game ranches in the province. The introduction of Chronic Wasting Disease (CWD) to Alberta was the direct result of the initiation of game ranching in the early 1990s. In addition to the risk of prion-based disease transmission like CWD, game ranching also results in the spread of other diseases, invasive species, genetic contamination, disruption of wildlife movements and habitat fragmentation.

At the heart of this issue, the Alberta Elk Commission would expect wealthy clientele to pay for access to land where trophy elk are bred and raised in a pseudo-agricultural environment. If this were to be permitted, it is but a small step to allowing paid access for hunting on all private land in this province. Opposition to such a concept informs the basis of the AFGA objects, goals and mission statement.

Please do not hesitate to contact me if you have any questions or concerns.

Yours in Conservation,

A handwritten signature in black ink, appearing to read 'Victor Benz', written in a cursive style.

Victor Benz, President
The Alberta Fish and Game Association
president@afga.org



The Alberta Fish & Game Association is your voice in conservation

January 6, 2021

Honourable Jason Kenney
Premier, President of Executive Council
Office of the Premier
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB, T5K 2B6
Email: premier@gov.ab.ca

Honourable Jason Nixon,
Minister of Environment and Parks
Office of the Minister
323 Legislature Building
10800 – 97 Avenue
Edmonton, AB, T5K 2B6
Email: aep.minister@gov.ab.ca

Honourable Devin Dreeshen
Minister of Agriculture and Forestry
Office of the Minister
229 Legislature Building
10800 – 97 Avenue
Edmonton, AB, T5K 2B6
Email: af.minister@gov.ab.ca

Dear Premier Kenney, Minister Nixon, and Minister Dreeshen,

The Alberta Fish and Game Association (AFGA) represents the common interests of ethical hunters, anglers, and outdoor enthusiasts. Almost 40 years ago, the AFGA had the foresight to see that critical wildlife habitat was rapidly disappearing and responded by creating the province's first land trust. The AFGA Wildlife Trust Fund Program has conserved close to 50,000 acres of vital wildlife habitat ensuring that our wildlife populations, including cervids, continue to thrive and roam free. Wildlife are a public resource. As the voice of hunters and anglers in Alberta, the AFGA has worked hard for over one hundred years to conserve healthy wildlife populations.

We believe that game ranching is in direct conflict with the conservation of Alberta's wild cervid populations and remain in steadfast opposition of it, which includes a call for the phase-out and elimination of existing game ranches in the province. The introduction of Chronic Wasting Disease (CWD) to Alberta was the direct result of the initiation of game ranching in the early 1990s. In addition to the risk of prion-transmitted diseases like CWD, game ranching also results

in the spread of other diseases, invasive species, genetic contamination, disruption of wildlife movements and habitat fragmentation.

It has now come to the attention of the AFGA, that the Alberta Elk Commission has established a sub-committee to pursue the legalization of Cervid Harvesting Preserves (CHPs) in Alberta and are lobbying the Government of Alberta to change the very legislation, *Livestock Industry Diversification Act*, and associated regulation, *Domestic Cervid Industry Regulation*, they lobbied to have applied to their game ranches in the 1990s.

The Boone and Crockett Club defines fair chase as the ethical, sportsmanlike, and lawful pursuit and taking of any free-ranging wild, native North American big game animal in a manner that does not give the hunter an improper advantage over such animals. Hunting within fenced paddocks most certainly does not represent fair chase, and completely contradicts North American hunting culture, at its very core. Although hunting for food is generally accepted by society, the commercialization of penned hunting would undoubtedly lead to a dramatic decline in public support for all hunting.

The AFGA will continue to voice its opposition to game farming and penned hunting of domestic cervids to ensure that the irreversible ecological and cultural damage resulting from these types of businesses are seriously considered on behalf of all Albertans, and we ask that our provincial government make the decision to conserve our wild cervid populations.

Yours in conservation,



Brian Dingreville, President
The Alberta Fish and Game Association

C.c.

Travis Ripley, Executive Director, Fish and Wildlife Stewardship, Resource Stewardship Division, Alberta Environment and Parks



H1d

September 1, 2021

Reeve and Council
M.D. of Pincher Creek #9
Box 279
Pincher Creek, AB
T0K 1W0

Re: Pincher Creek Emergency Services Funding Formula

Dear Reeve and Council,

Please be advised that Council for the Town of Pincher Creek passed the following resolution at their August 4, 2021 Committee of the Whole meeting;

That Committee of the Whole for the Town of Pincher Creek agree to continue the postponement of the Pincher Creek Emergency Services funding Formula mediation until after the Municipal Election.

Trusting this information to be satisfactory.

Yours Truly,

A handwritten signature in blue ink, appearing to read "Laurie", is written over the typed name.

Laurie Wilgosh LGA, CAO
Town of Pincher Creek

/lg

cc: Pincher Creek Emergency Services Commission

TOWN OF PINCHER CREEK

962 St. John Ave (Box 159) Pincher Creek, AB T0K 1W0

Phone 403 627 3156 Fax 403 627 4784

reception@pinchercreek.ca www.pinchercreek.ca



August 23, 2021

Environment and Climate Change Canada
Recovery Planning
351 St. Joseph Blvd
Gatineau, QC K1A 0H3

Sent via email to: ec.planificationduretablissement-recoveryplanning.ec@canada.ca

Re: Rural Municipalities of Alberta Bank Swallow Recovery Strategy Feedback

To Whom it May Concern,

The Rural Municipalities of Alberta (RMA) represents Alberta's 69 rural municipalities. Collectively, RMA members provide municipal governance to approximately 85% of Alberta's landmass and are responsible for much of the public infrastructure used by the oil and gas, forestry, and agriculture industries. The RMA and its members recognize that the protection of critical habitat and species under the *Species at Risk Act* (SARA) is needed. The RMA appreciate the opportunity to provide feedback on the *Draft Recovery Strategy* for the Bank Swallow. RMA's input is as follows:

- Rural municipalities appreciate that protection of the Bank Swallow is needed under SARA. The draft recovery strategy states that the threats contributing to the Bank Swallow population declines remain unclear, however the need to mitigate the impacts of many economic development activities have been flagged as a priority under the strategy. As the federal government explores broad strategies and conservation initiatives for the Bank Swallow, it is important that a balanced approach is undertaken which considers the social, economic, and environmental impacts of the various strategies.
- As the federal government explores the potential impacts of agricultural products and management practices on Bank Swallows, this process should include engagement with affected municipalities and farmers to ensure that any changes considered to lessen the impacts of agriculture on Bank Swallows are discussed through a transparent consultation process and that government and the agriculture industry work together to ensure a balanced approach is implemented.
- The general description of research and management approaches (section 5.2 of the draft strategy) states: "provide incentives aimed at farm operations for considering Bank Swallow's habitat needs when developing and implementing environmental farm plans." The RMA believes that where appropriate landowners and farmer should be fairly compensated for the loss of use of land for economic purposes, resulting from sterilization where critical habitats are identified.

The RMA thanks the ECCC for the opportunity to provide the rural municipal perspective on the draft recovery strategy for the Bank Swallow. If you have any questions regarding the RMA's feedback, please feel free to reach out to me.

Thank you for your consideration,

Sincerely,



A handwritten signature in blue ink, appearing to be "P. McLauchlin", is written across the page.

Paul McLauchlin, President



P.O. Box 629, Elnora, Alberta T0M 0Y0
Phone: 403-773-3922
Fax: 403-773-3173
Email: elnoraab@gmail.com

June 21, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
EDMONTON, Alberta T5K 2B6

Dear Minister Madu;

RE: Provincial Policing vs. RCMP

The Village of Elnora has been the recipient of numerous letters from both urban and rural municipalities forwarded to you supporting the RCMP versus the proposed provincial policing alternative. It is noted there has been no correspondence in support of provincial policing.

Each letter has reiterated numerous reasons against proceeding with provincial policing, all of which our Council is in agreement with. It is understood the cost will continue to escalate which is alarming in terms of future budgets. The Village will have no control over these costs but will be held accountable by our ratepayers for property tax increases as the municipalities will be required to collect the revenue on behalf of the province.

As stated, municipalities have developed long term partnerships with their local RCMP and have mutually worked together to resolve challenges and issues. The RCMP, through long term service and local commitment, have a keen knowledge and understanding of the communities and regions they serve.

As municipalities struggle with the realities of grant reductions, increasing servicing costs and pandemic recovery, it is not financially feasible to proceed with the proposed provincial policing. The benefit of an APPS over current RCMP policing has not been conveyed.

Yours truly,

A handwritten signature in black ink, appearing to read 'Leah Nelson', written in a cursive style.

Leah Nelson, Mayor
VILLAGE OF ELNORA

:SW

Cc: The Honourable Jason Kenny, Premier
Barry Morshita, President Alberta Urban Municipalities
AUMA Members

Blowdown notification

Blowdown details

Date: Sept 17-Oct 1, 2021 Time: _____

Land location: Launcher NW 23-4-29 W4M
Receiver SW 24-4-1 W5M

TC Energy land agent: Sean Oniell Whitehead

Phone number: 403-512-2763

Onsite technician (blowdown co-ordinator): _____

Cell number: _____

Estimated duration of blowdown: _____

Additional Notes: _____

At TC Energy, the safety of the public and our employees is a top priority. To ensure our pipeline system continues to meet the highest safety standards, we periodically perform routine maintenance as part of our Pipeline Integrity Maintenance Program. As part of this work, you may hear a sustained loud noise known as a “blowdown.”

A blowdown is the act of releasing natural gas from the pipeline system so work can be done safely on the depressurized facilities. TC Energy employees will close the required valves to isolate the facilities and then open a blowdown valve to safely depressurize in a controlled manner. A loud roaring sound may occur when the natural gas is released, although TC Energy may employ tools to minimize this noise whenever possible.



The sound during a blowdown can be as loud as an airplane engine and may last anywhere from a few minutes to multiple hours, depending on the amount of pipe being depressurized. As the flow of gas gradually slows down, the noise also lessens.

After the natural gas is released, a funnel-shaped air expeller is placed on top of the blowdown valve opening, which draws any remaining gas out and makes it safe for activities such as welding.

Once maintenance is complete, work begins to safely bring the line back into service. Natural gas is sent back into the pipeline and, once it reaches pressure, the blowdown valve is opened once again to vent the atmospheric air. Once all the air is removed, the blowdown valve is closed. The line is then pressurized to its normal operating pressure.

Blowdowns of different types occur regularly along our pipeline system, from long sections of large-diameter pipeline to above-ground compressor station maintenance. They are part of the safe maintenance and operation of our facilities. We recognize they can be an inconvenience for our neighbours and we do everything we can to minimize the effects. Residents living in close proximity to the planned blowdown location will receive notification of the blowdown prior to the work beginning.

If you have questions or concerns, please contact TC Energy first.

General inquiries

450 – 1 Street S.W. Calgary, AB
Canada, T2P 5H1

1-866-372-1601

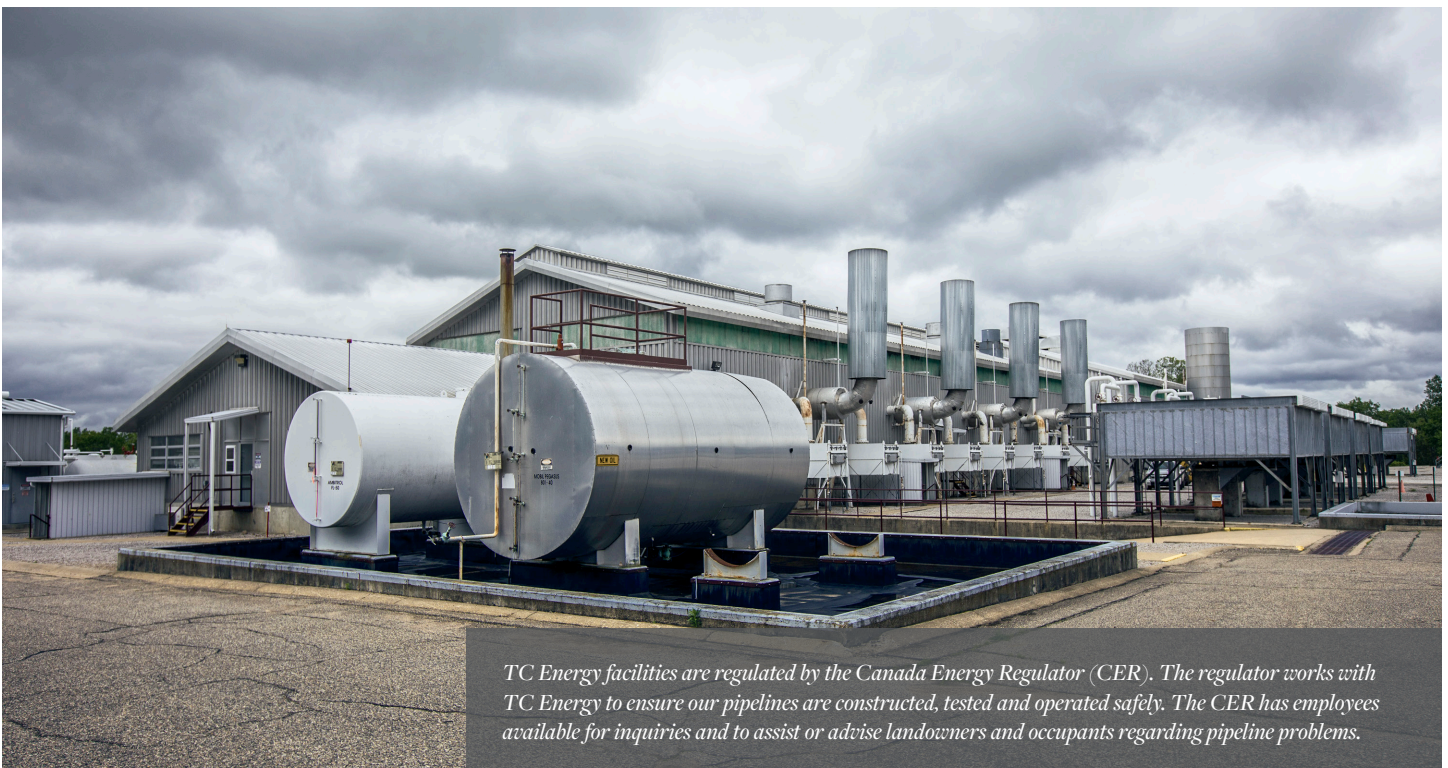
(weekdays 7:30 a.m. to 5 p.m. MST)

cdn_landowner_help@tcenergy.com

In case of a pipeline emergency, call:

1-888-982-7222

[TCEnergy.com](https://www.tcenergy.com)



TC Energy facilities are regulated by the Canada Energy Regulator (CER). The regulator works with TC Energy to ensure our pipelines are constructed, tested and operated safely. The CER has employees available for inquiries and to assist or advise landowners and occupants regarding pipeline problems.